

# 臺北醫學大學公共衛生學院 傷害防治學研究所 一〇七學年度碩博士班

Graduate Institute of Injury Prevention and Control,  
College of Public Health, Taipei Medical University  
FALL 2018  
Master & PhD program



## 新生手冊

### Student Handbook

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## 壹、歷史沿革(History)

鑒於事故傷害連續三十年為臺灣地區十大死因前五位，本所創所所長邱文達教授積極推動機車事故傷害防治，並於 2000 年 8 月正式創立傷害防治學研究所，招收碩士班研究生，專為培育國內傷害防治專才。國外學術表現優異學府如美國哈佛大學、約翰霍普金斯大學、加州大學洛杉磯分校、匹茲堡大學、蒙那許大學、華盛頓大學以及澳洲西澳大學等均已設立傷害防治相關研究所，而本所為亞洲第一個成立傷害防治學研究所。

目前碩士班每年招生人數為 9 名，分為傷害醫療組及傷害防治組，設立必修科目共 6 門，選修科目共 19 門，至 107 學年已招生 19 屆學生。2006 年於公共衛生研究所博士班成立傷害防治學組，招收博士班學生，2015 年獲教育部核准設立傷害防治學研究所博士班，每年招收博士生 2 名，提供碩博一貫教育體制，期能在更完善之專職機構，培育高級傷害防治專業人才，使臺灣成為國際傷害防治領域之標竿。另一方面，99 學年開始招收僑生及外籍學生，至 107 學年止，已招收僑生 1 名，外籍學生 11 名，外籍學生分別來自甘比亞、史瓦濟蘭、約旦、印尼及越南等。

師資方面，專任教師共 10 位，包括陳品玲教授兼所長、林茂榮教授、張丞圭教授、洪國盛教授、白志偉副教授、張光華副教授、張鳳航副教授、馬漢平助理教授、林硯農助理教授及陳澂毅助理教授。為因應教學課程、研究以及國際化之需要，亦聘任兼任教師 9 位，包括邱文達教授、蔡行瀚教授、張珩教授、白璐副教授、蔡承嘉副教授、陳琬琳助理教授、蔡維謀助理教授、魏立助理教授及蔡瑞森助理教授。

鑑於傷害防治潮流的多變及多樣化，高等教育的成效影響整體國家競爭力，因此更深入性及整合性的傷害防治專業知識及技術研究是必要的，本所積極規劃以傷害防治政策為導向的研究平台，整合傷害相關領域，落實傷害防治之推廣，並培育傷害防治優秀人才，幫助國家、社會、個人事故傷害防治措施之推動。

## **History and Present**

In the past three decades, injury has been ranked in the top ten causes of death in Taiwan. Taipei Medical University is the first academic institute to provide a post-graduate program for injury prevention and control in Asia, founding the Graduate Institute of Injury Prevention and Control (IPC) in 2000. The main objective of our doctoral program, which commenced in August 2016, aims at achieving a higher standard of basic and applied research in injury prevention and control. Our excellence in both research and education programs has regularly attracted international students since 2010. Until June 2018, there are 11 graduate international students from Gambia, Swaziland, Jordan, Indonesia and Vietnam.

We have 10 full-time faculty members in institute, of which 4 are professors, 3 are associate professors and 3 are assistant professors. In order to teaching, research and internationalization, 9 part-time faculty members are also employed.

## **Features**

Injury Prevention is a multi-disciplinary field combining expertise from the fields of Critical Care Medicine, Disaster Medicine, Emergency Medicine, General Surgery, Neurosurgery, Epidemiology, Biostatistics, Public Health, Transportation, Rehabilitation, and Behavioral Science.

## **Teaching objectives**

- To cultivate professionals in the field of injury prevention and control.
- To obtain fundamental concepts on injury prevention and control.
- To fully apply various strategies and techniques to injury prevention and control.
- To achieve the ultimate target that injury can be prevented and controlled.

## 貳、師資陣容(Faculty)

### 一、專任師資(Full-time Faculty)

本所專任教師共 10 名，兼任教師共 9 名，行政人員 1 名。

We have 10 full-time faculty members, 9 part-time faculty members and 1 administration staff.

職 稱 Position	姓 名 Name	學 歷 Education	研究專長 Research expertise
教授兼所長 Professor and Chairman	陳品玲 Ping-Ling, Chen	美國明尼蘇達大學流行 病學博士 University of Minnesota, Department of Epidemiology, PhD	傷害監測、健康風險評估、健康 促進、兒童傷害、霸凌 Injury Surveillance, Health Risk Assessment, Health Promotion, Child Injury, Bully
教授 Professor	林茂榮 Mau-Roung, Lin	美國約翰霍普金斯大學 流行病學研究所博士 Johns Hopkins University, Department of Epidemiology, PhD	傷害流行病學、生活品質、復健 醫學 Injury Epidemiology, Quality of Life, Rehabilitation Medicine
教授 Professor	張丞圭 Cheng-Kuei Chang	國立陽明大學生理學研 究所博士 National Yang-Ming University, Department and Institute of Physiology, PhD	神經外科學、神經生理學、動物 實驗設計 Neurosurgery, Neurophysiology, Animal Disease Models
教授 Professor	洪國盛 Kuo-Sheng, Hung	高雄醫學大學醫學研究 所博士 Kaohsiung Medical University, Institute of Medicine, PhD	神經外科學、神經保護轉殖、骨 質疏鬆 Neurosurgery, Translational Research in Neuroscience, Osteoporosis
副教授 Associate Professor	白志偉 Chih-Wei, Pai	英國愛丁堡龍比亞大學 運輸管理研究所博士 Edinburgh Napier University, Institute of Transport Research, PhD	交通安全傷害防治、機車事故與 傷害、計量經濟 Traffic Safety and Injury Prevention/Control, Motorcycle Accident and Injury, Econometric Model
副教授 Associate Professor	張光華 Kwang-Hwa, Chang	陽明大學醫務管理研究 所管理學碩士 National Yang-Ming University, Institute of Hospital and Health Care Administration, MS	復健醫學、老年醫學、骨質疏 鬆、國際健康功能與身心障礙分 類系統 Rehabilitation Medicine, Geriatrics, Osteoporosis, ICF

職 稱 Position	姓 名 Name	學 歷 Education	研究專長 Research expertise
副教授 Associate Professor	張鳳航 Feng-Hang, Chang	美國波士頓大學復健科學研究所博士 Boston University, College of Health and Rehabilitation Sciences, ScD.	職能治療、復健醫學、量表發展、失能研究 Occupational Therapy, Rehabilitation Science, Measurement Development, Disability Studies
助理教授 Assistant Professor	馬漢平 Hon-Ping, Ma	臺北醫學大學傷害防治學研究所碩士 Taipei Medical University, Graduate Institute of Injury Prevention and Control, MS.	急重症醫學、老人醫學、災難醫學 Critical Care Medicine, Elderly Medicine, Disaster Medicine
助理教授 Assistant Professor	林硯農 Yan-Nung, Lin	臺北醫學大學傷害防治學研究所碩士 Taipei Medical University, Graduate Institute of Injury Prevention and Control, MS.	復健醫學、神經復健、生活品質 Rehabilitation Medicine, Neuro-Rehabilitation, Quality of Life Research
助理教授 Assistant Professor	陳澂毅 Cheng-Yi, Chen	陽明大學神經科學研究所博士 National Yang-Ming University, Institute of Neuroscience, PhD	蓄意傷害與道德認知、暴力與情緒處理、認知神經科學研究方法、社會神經科學 Intentional Harm & Moral Cognition, Violence & Emotional Processing, Cognitive Neuroscience, Social Neuroscience

## 二、兼任師資(Part-time Faculty)

職 稱 Position	姓 名 Name	學 歷 Education	研究專長 Research expertise
名譽教授 Honorary Professor	邱文達 Wen-Ta Chiu	美國匹茲堡大學流行病學博士 University of Pittsburgh, Department of Epidemiology, PhD	災難醫學、神經外科、傷害防治、醫院管理 Disaster Medicine, Neurosurgery, Injury Prevention, Hospital Management
名譽教授 Honorary Professor	蔡行瀚 Shin-Han Tsai	美國辛辛那提大學神經生物學研究所博士 University of Cincinnati, Department of Neurobiology, PhD	急重症醫學、航空醫學、神經生理學 Emergency Medicine, Aviation Medicine, Neurophysiology
教授 Professor	張 珩 Hang, Chang	國立台灣大學臨床醫學研究所博士 National Taiwan University, Institute of Clinical Medicine, PhD	醫院管理、災難醫學、急診醫學 Hospital Management, Disaster Medicine, Emergency Medicine
副教授 Associate Professor	白 璐 Lu, Pai	美國紐約州立大學教育心理博士 State University of New York, Educational Psychology, PhD	生物統計學、傷害防制、社區營造 Biostatistics, Injury Prevention, Community Building
副教授 Associate Professor	蔡承嘉 Cheng-Chia Tsai	國立陽明大學藥理學研究所博士 National Yang-Ming University, Department & Institute of Pharmacology, PhD	腦神經外科 Neurosurgery and Brain
助理教授 Assistant Professor	陳婉琳 Wan-Lin, Chen	臺北醫學大學傷害防治學研究所碩士 Taipei Medical University, Graduate Institute of Injury Prevention and Control, MS.	航空醫學 Aviation Medicine
助理教授 Assistant Professor	蔡維謀 Wei-Mou, Tsai	臺北醫學大學傷害防治學研究所碩士 Taipei Medical University, Graduate Institute of Injury Prevention and Control, MS.	急診醫學、意外傷害防治 Emergency medicine, accidental injury prevention
助理教授 Assistant Professor	魏 立 Wei Li	臺北醫學大學轉譯醫學博士學位學程 Taipei Medical University, Translational Medicine, PhD	神經外科、頭部外傷、動物實驗模式 Neurosurgery, Head Injury, Animal model
助理教授 Assistant Professor	蔡瑞森 Ruey-Sen Tsai	美國康乃爾大學法學碩士 Cornell University, Law School, MS	傷害及醫療相關法律暨醫療糾紛實務、智慧財產權之管理暨糾紛處理 Injury and Medical Related law and Medical disputes, Management of intellectual property rights and dispute handling

### 三、行政秘書(administration staff.)

職 稱 Position	姓 名 Name	負責業務 Responsibilities
行政秘書 Administrative Secretary	汪世潔 Shih-Chieh, Wang (Jessie)	學生事務、所務行政等事宜 Student Activities, Administrative of Institute



## 參、教育目標及核心能力(Educational Goals & Core Ability)

因應國際教育發展趨勢，培育數位、跨領域及創新能力為未來教育發展的重要面向，因此本校於 106.9.27 校務會議修訂總體教育宗旨，訂定為「培育具人文關懷、創新能力及國際觀的生醫人才」，並依據教育宗旨修訂校版教育目標及核心能力，分別為「人文素養與社會實踐能力」、「跨域創新與應用能力」、「國際視野與全球移動能力」及「倫理判斷與專業能力」，實踐具備符合學校教育理念之優質醫事專業人才。

本所延續校、院級發展及教育目標，培植傷害防治之專業人才，依本所發展宗旨：一、培養傷害防治研究領域之專業人才；二、推動台灣成為世界級的傷害防治領導者；三、推廣傷害防治，服務社會，在各班制皆擬定五大教育目標及六大核心能力，並根據核心能力進行課程設計，作為學生選課參考依據。

單位	教育目標	核心能力
碩士班	培養豐富的人文素養及思辨能力 發展社會服務能力與行動熱忱 具創新思維與結合多重領域之學識涵養 拓展宏觀的國際視野及良好溝通領導能力 培養傷害防治專業能力並具倫理涵養	培養人文關懷與思辨能力 落實傷害防治於社會 創新思維及整合跨領域知識之專業能力 具有國際視野與溝通協調能力 具備倫理道德與專業判斷 從事傷害防治專業之教學與研究基本能力
博士班	培養豐富的人文素養及獨立思辨能力 參與社會服務熱忱與實踐社會責任 發揮創新思維與整合應用跨領域專業 提升宏觀的國際視野及優良領導能力 厚實傷害防治專業能力及學術倫理之涵養	具備人文社會關懷及精準思辨能力 參與社會服務與實踐社會責任能力 獨立思考、創新研究及論文撰寫與專業發表之能力 具有跨專業團隊溝通協調能力 具備國際視野及參與國際學術研究之能力 具備恪守學術研究倫理之知能 具有領導並提升台灣傷害防治之研究與政策能力

## Educational Goals & Core Ability

Program	Educational Goals	Core Ability
<b>Master</b>	<ol style="list-style-type: none"> <li>1. To obtain profound humanistic quality and independent thinking.</li> <li>2. To develop social service and enthusiasm</li> <li>3. To possess inventive thinking and integrate multi-disciplinary expertise fields</li> <li>4. To expand a macroscopic international vision, good communication, and leadership.</li> <li>5. To cultivate professional in the field of injury prevention and control and ethical</li> </ol>	<ol style="list-style-type: none"> <li>1. To obtain humanistic care and right thinking</li> <li>2. To apply injury prevention and control to the community</li> <li>3. Innovative thinking and to combine different fields of knowledge and expertise</li> <li>4. To possess a broad international perspective, communication, and coordination ability</li> <li>5. To possess morality, ethics, and professional judgment</li> <li>6. To obtain abilities for completing tasks for injury prevention and control.</li> </ol>
<b>PhD</b>	<ol style="list-style-type: none"> <li>1. To obtain profound humanistic quality, independent, and right thinking</li> <li>2. To participate in social services and fulfill social responsibility</li> <li>3. To develop inventive thinking, integrate multi-disciplinary expertise fields, and establish independent thinking</li> <li>4. To expand a macroscopic international vision and outstanding leadership</li> <li>5. To enhance professionals in the field of injury prevention and control and academic ethics and integrity.</li> </ol>	<ol style="list-style-type: none"> <li>1. To obtain humanistic and social care and accurate thinking ability</li> <li>2. To participate in social services and fulfill social responsibility</li> <li>3. To obtain ability with independent thinking, innovation research, paper writing and professional publication</li> <li>4. To obtain multi-disciplinary expertise in communication and coordination</li> <li>5. To obtain international vision and participate in international academic research</li> <li>6. To scrupulously abide by academic research ethics knowledge and ability</li> <li>7. To have leaderships and promote with initiating policies in the field of injury prevention and control</li> </ol>

## 肆、修業規定(Degree Requirements)

### 臺北醫學大學傷害防治學研究所碩士班暨碩士在職專班修業規定

95 年 08 年 23 日 所務會議新訂通過  
95 年 08 月 24 日院務會議新訂通過  
95 年 09 月 15 日教務會議新訂通過  
101 年 02 月 29 日所務會議修正通過  
101 年 05 月 23 日院務會議修正通過  
101 年 06 月 28 日教務會議修正通過  
103 年 11 月 28 日所務會議修正通過  
103 年 12 月 01 日院務會議修正通過  
103 年 12 月 11 日教務會議修正通過  
104 年 01 月 16 日所務會議修正通過  
104 年 03 月 31 日院務會議修正通過  
104 年 04 月 10 日教務會議修正通過  
104 年 10 月 12 日所務會議修正通過  
104 年 11 月 09 日院務會議修正通過  
104 年 11 月 30 日教務會議修正通過  
105 年 06 月 03 日所務會議修正通過  
105 年 06 月 07 日院務會議修正通過  
105 年 09 月 22 日教務會議修正通過  
107 年 07 月 06 日所務會議修正通過  
107 年 08 月 27 日院務會議修正通過

#### 一、修業及休學年限：

依本校學則規定辦理。

#### 二、修課分組：

本所碩士班學生依其報考組別及學制，分為傷害醫療組、傷害防治組及失能暨復健在職專班。

#### 三、修業學分：須修滿至少 32 學分(含碩士論文 6 學分及研究倫理 0 學分)，各組學分內容如下：

##### 1. 傷害醫療組及傷害防治組：

(1) 必修 16 學分(含碩士論文 6 學分)

(2) 選修 16 學分，得認列校內他所課程至多 4 學分(惟外國學生不受此限)，並經行政老師及主管同意。

##### 2. 失能暨復健在職專班：

(1) 必修 12 學分(含碩士論文 6 學分)

(2) 選修 20 學分，得認列校內他所課程至多 8 學分，並經行政老師及主管同意。

(3) 本專班於 107 學年度停招，修業規定適用於 106 學年度前入學新生。

##### 3. 其他規定：

(1) 修習課程中須含全英語教學課程至少 4 學分。

(2) 各組學生須依照課程架構圖，修習該領域類別課程至少 4 學分。

(3) 入學前修習通過本所碩士班課程（有效年限為五年內），得辦理學分抵免，但不得認列大學部畢業學分，至多 6 學分。

#### 四、指導教授：

1. 依本校「研究生指導教授資格要點」辦理。
2. 研究生須依組別至少與三位專任教師面談，於一年級上學期結束前選定指導教授，並填寫申請表由所長核定。
3. 指導教授須具本所專任助理教授以上資格，但助理教授須具博士後研究年資兩年以上；共同指導教授須具助理教授以上資格，兼任教師及本校他系所學位學程教師僅能擔任共同指導教授，且須經所長及所務會議通過。
4. 研究生選定指導教授後，若彼此因理念或研究工作協調發生困難，得提出更換指導教授申請，由所長組成 3-5 人專案小組，協助學生重新擇定指導教授，並經所長核定通過後完成更換指導教授程序，惟更換以一次為原則。
5. 本所每位專任教師以指導每屆兩位碩士班研究生為原則（不含外系所或外校指導的研究生）。

#### 五、研究主題與學位考試：

1. 論文主題應與考進本所碩士班組別與學制以及指導教授專長有關。
2. 研究生修滿規定學分且及格者，准予參加學位考試。
3. 學位考試委員三至五人，且校外委員以三分之一為限，由系所主管依指導教授建議名單圈選並指定一人為召集人。指導教授及共同指導教授不得擔任召集人。
4. 考試時間須依校方規定期限內完成，其他相關規定依「臺北醫學大學碩士及博士學位考試實施細則」執行。
5. 考試成績 70 分為及格，滿分為 100 分，成績以出席委員評定分數平均決定之。若有二分之一以上委員評定不及格者，以不及格論。不及格者，得於次學期或次學年舉行重考，重考以一次為限，重考成績仍不及格者，應令退學。

#### 六、權利與義務：

1. 基於空間考量，研究生專屬空間不足時，傷害防治組得優先安排。
2. 研究生辦理離校時，須清空專屬空間，並點交保管物件。
3. 為培育學生研究行政能力並參予所務，由傷害防治組學生擔任所務值日生，採輪班制。

#### 七、其他未盡事宜，悉依教育部及本校相關規定辦理。

#### 八、本規定經教務會議通過，報請校長核定後公告施行；修正時，亦同。

傷害防治學研究所碩士班選課課程彙整表

年級		一年級		二年級	
學期		上學期	下學期	上學期	下學期
共同必修		• 專題討論(一) <sup>(英)</sup>	• 專題討論(一) <sup>(英)</sup>	• 專題討論(二) <sup>(英)</sup>	• 專題討論(二) <sup>(英)</sup> • 碩士論文
必修	傷害醫療組 傷害防治組	• 傷害防治專論 • 災難醫學專論 <sup>(英)</sup>	• 傷害流行病學 <sup>(英)</sup>		
選修	共同科目 (必選)	• 應用統計學 • 流行病學方法論(一) <sup>(英)</sup>			
	傷害醫療組	• 野外醫學 • 傷害醫療與法律 • 失能暨復健專論	• 外傷學 • 復健醫學與輔具應用 • 急重症醫學 • 神經疾病傷害防治專論 • 國際健康功能與身心障礙分類系統之理論與應用 • 臨床研究方法論	• 流行病學方法論(二) • 兒童傷害	傷害研究方法討論
	傷害防治組	• 道路交通與安全 • 國際傷害與暴力防治交流專題討論 <sup>(英)</sup>	• 資料處理與資料分析 • 健康相關生活品質的測量與應用 • 健康監測系統之發展與評價 • 緊急醫療救護與實務 • 大腦功能與行為缺失		

※以同等學力入學之學生必須另選修本校”流行病學”課程

# 臺北醫學大學傷害防治學研究所碩士班修業規定(英文版)

## Degree Requirements for International Master's Program in Graduate Institute of Injury Prevention and Control in College of Public Health

Amended by the Program Council on January 16, 2015

Amended by the College Council on March 31, 2015

Amended by the Academic Council on April 10, 2015

Amended by the Program Council on July 6, 2018

Amended by the College Council on August 27, 2018

### 1. Period of study

The master degree course is a two-year programme, and two-year extension is permitted. During the study period, leave of absence can be granted twice of duration up to 2 years.

### 2. Credits

A minimum of 32 credits is required for graduation (including the six-credit graduate thesis).

Information about credits are as follows:

- A. **Compulsory courses:** 16 credits, including seminar (4 credits), graduate thesis (6 credits) and research ethics (0 credits). Students must choose Methodology of Epidemiology 1 (2 credits) in our department and statistics class (2 credits) from other master program.
- B. **Optional courses:** 16 credits (students are allowed to take courses from other departments that offer master degree programmes, but must prioritise the courses from own department).(Not including 4 credit courses of Chinese class)
- C. **Language Requirement:** Graduate students are required to take 4 credit courses of Chinese for one year.
- D. **Other Requirements:** Students can apply for course credit exemptions (up to six credits), conditioned on that students have completed credits within the Graduate Institute (valid for five years).

### 3. Qualifications of Advising Professor

To ensure that research can proceed smoothly and to attain research goal, the principles of choosing an advisor are as followed:

- A. The Regulations are in accordance Taipei Medical University Guidelines for advisors' qualifications.
- B. Master's student must consult with at least three full-time teachers. Before the end of first semester, an advising professor must be selected; an application form must be filled out and approved by the Director.
- C. Advising professor must be from your own department and must be a full-time assistant professor or above, co-advising professors must be a qualified assistant professor or above; part-time or other department professors can serve as the co-advisor.
- D. After students have selected their advisors, if any complications arises between the student and advisor, notification to change advisors should be proposed, an ad hoc committee will be formed to aid the student.

- E. Full-time professors can take up to two students per school year (not including students from other department or schools).

**4. Research topic and thesis oral presentation**

- A. Thesis topic should be related to the group distributed in by entrance examination and your advising professor's specialty.
- B. Master's students must first pass the credit requirements to before an oral presentation
- C. Name list of committee member should be recommended by advising professor and approved by the chairman. These external members may make up no more than one-third of the committee membership.
- D. Date of thesis defence should be set in accordance with the deadline required by the University; and other regulations shall be in accord with the Taipei Medical University Implementation Guidelines of master and PhD degree examination-
- E. 70 is the passing mark for thesis defense and full marks is 100, graded by the examiners and averaged. If half of the examiners or above give a fail mark, this course will be marked as failed. During next semester/school year, reapplication is only allowed once.
- F. Master's student that has passed thesis defense can then start to revise their thesis and then apply for their degree certification.

**5. Rights and Obligations**

- A. Due to shortage of space, if there are not enough seats for every master's students, full-time student have the first priority.
- B. Master's students applying to leave school must vacate to their space and return the storage cabinet key.

**6. These Procedures become effective after approval by the Academic Affairs Committee. Amendments follow the same procedure.**

# 臺北醫學大學傷害防治學研究所博士班修業規定

## Degree Requirements for Ph.D. Program in Graduate Institute of Injury Prevention and Control in College of Public Health

104 年 10 月 12 日所務會議新訂通過  
104 年 11 月 09 日院務會議新訂通過  
104 年 11 月 30 日教務會議新訂通過  
105 年 06 月 03 日所務會議修正通過  
105 年 06 月 07 日院務會議修正通過  
105 年 09 月 22 日教務會議修正通過  
106 年 04 月 07 日所務會議修正通過  
106 年 04 月 24 日院務會議修正通過  
106 年 05 月 16 日教務會議修正通過  
107 年 07 月 06 日所務會議修正通過  
107 年 08 月 27 日院務會議修正通過

### 一、修業年限

依本校學則規定辦理。

#### Article I Length of Study:

The period of study shall be as stipulated in the Taipei Medical University Academic Regulations.

### 二、修業學分

1. 博士班研究生須修滿認可之課程 30 學分（含）以上，包括必修 20 學分（含博士論文 12 學分及研究倫理 0 學分）及至少選修 10 學分，始可畢業。
2. 原則上本所博士班研究生必須修習本所開設之博士班課程方可列入畢業學分計算。若因博士論文研究，須修習本校或外校博士班課程，則須行政老師及系所主管核准通過方可列入畢業學分。（得認列校內他所課程學分，且需經行政老師及主管同意）。
3. 曾就讀本校碩士班且畢業後就讀本所博士班之學生，其碩士班所修的博士班課程若已認列碩士班畢業學分，不可抵免博士班學分。
4. 逕修讀博士學位研究生至少應修滿 30 學分（須含碩士班一年級必修課程），論文學分另計。
5. 選修課程中須含全英語教學課程至少 6 學分。

#### Article II Credits

- (1) Students need to take at least 30 credits to graduate, of which 20 required credits (12 credits for Thesis, and 0 credit for Research ethics), and take a minimum of 10 elective credits.
- (2) In principle, only courses accredited within the Institute are recognized and counted for gradation. Those courses accredited by other departments need to be approved by the Administration Professor and the Head of Institute for graduation.



- (3) In the event that students have obtained master degrees in TMU and may have obtained credits from the Graduate Institute, the credits, once has been used for graduation requirement, cannot be exempted for PhD courses if the students become PhD students within the Graduate Institute.

### 三、論文指導教授

1. 應於入學後一年內選定論文指導教授，並填寫指導教授申請表，由所長核定。
2. 指導教授資格依本校「研究生指導教授資格要點」辦理，並須符合下列條件：
  - (1) 主指導教授需具本所專任副教授以上資格，且近三年內曾發表一篇 SCI 或 SSCI 之原始著作論文，且須為該文之第一作者或通訊作者。
  - (2) 近三年內曾擔任科技部、其他政府機關或私人機構委託之研究計畫之計畫主持人。
3. 該教師若有博士班七年級之指導學生，則不得再新收學生。
4. 研究生若欲更換論文指導教授，提出申請後由所長核備，組成專案小組，協助申請人重新擇定論文指導教授。
5. 專任教師或專任研究人員於退休前三年起不得擔任主指導教授，若研究生原指導教授退休，得以兼任教師身分擔任共同指導教授。

### Article III Thesis advisor

- (1) Students are required to have a thesis advisor before the end of the first-year study.
- (2) Qualification of thesis advisor. All of the following must apply.
  - i. The advisor should be a full-time faculty in IPC (Graduate Institute of Injury Prevention and Control), and should have published original research articles in SCI or SSCI journals within the past three years as a first author or as a corresponding author.
  - ii. The advisor should have been a primary investigator in a research project within the past three years.
- (3) The advisor must not have a new PhD student in the event that there is any current PhD student who has been enrolled in Ph.D. program for 7 years.
- (4) In situations when a student wishes to replace his/her thesis advisor with someone else, formal request needs to be submitted to the Director for evaluation.
- (5) Full-time professors may not be the main instructor in the last three years of retirement. The main thesis-advisor of graduate student who is to get retired can act as a co-advisor.

#### 四、博士資格考規定

1. 須符合修滿所上規定必選修課程至少 16 學分(不包含博士論文 12 學分)，於修業第二年起始可提出資格考試申請，並於修業第四年結束前通過資格考試審查。
2. 研究生經論文指導教授同意後，得提出資格考試口試申請。申請時，應檢附博士論文計畫書初稿以及相關申請文件，並將資格考試委員名單提送所長審核備查。
3. 資格考試應以公開發表方式進行，由指導教授推薦委員，其中校外委員需三分之一以上，所長圈選組成五至九人之資格考試委員會負責口試並圈選召集人。未通過者，經重考一次仍不合格者，應令退學。
4. 資格考試通過後為博士候選人，須定期參加所上舉辦之進度報告，進度報告未通過者，應隔三個月再予以追蹤。

#### Article IV Qualification examination (QE)

- (1) Students can submit the QE application after taking 16 credits (excluding PhD thesis 12 credits). Students can apply for the QE in the beginning of the second year, and have to pass the QE before the end of the fourth year of PhD study.
- (2) Students who apply for the QE application should get the approval from advisor. Students should present their thesis draft, the relevant application documents, and the list of committee members of the proposal to the Director for approval.
- (3) The QE should be conducted in public. The QE committee, consisting of five to nine members, is recommend by the advisor. At least one third of members shall be from other universities. The Director of the IPC will select and approve the final members of the committee and chair. Students who fail the second QE defense must withdraw from the Ph.D. program.
- (4) In the event that students pass the QE defense as Doctoral candidates, students should attend the seminar in each semester and report their progress of studies. If the the progress of studies is not satisfied, it should be reported again in three months.

## 五、博士班畢業相關規定

### 1.106 學年度(含)之前入學新生適用博士班畢業相關規定

博士候選人須符合下列規定，始得進行博士論文學位考試：

- (1) 修滿規定之必選學分數(不包含博士論文 12 學分)，並通過博士資格考。
- (2) 至少 2 篇原始著作論文以第一作者發表於 SCI 或 SSCI 之專業期刊並且在各領域排名之前 50%;或有 1 篇該年影響力點數(Impact factor) $\geq 6$  之 SCI、SSCI 期刊的原始著作論文，且發表論文不可有共同第一作者（發表的定義為收到該期刊之接受函）。
- (3) 著作內容必須包含博士論文之部分內容且與傷害防治相關。
- (4) 發表著作須以臺北醫學大學傷害防治學研究所(Graduate Institute of Injury Prevention and Control, College of Publish Health, Taipei Medical University)之名義發表，且著作之主要研究須由本所教授指導完成。論文主要指導教授或共同指導教授須為通訊作者。
- (5) 必須參加至少一場具論文審查程序之國際研討會，若該研討會在國內舉辦，須為英文論文之口頭報告人，且該論文須滿足本條(2)→(3)、(4)項規定。

### 2. 107 學年度(含)起入學新生適用博士班畢業相關規定：

博士候選人須符合下列規定，始得進行博士論文學位考試：

- (1) 修滿規定之必選學分數(不包含博士論文 12 學分)，並通過博士資格考。
- (2) 提出二篇 SCI 或 SSCI 專業期刊之原始著作論文，至少一篇為已發表及一篇已收到期刊投稿受理證明。經博士學位考試審查委員會進行審核通過後，始可申請學位考試。
- (3) 畢業著作需由學生為單一第一作者，不可有共同第一作者，須以臺北醫學大學傷害防治學研究所(Graduate Institute of Injury Prevention and Control, College of Publish Health, Taipei Medical University)之名義發表，且著作之主要研究須由本所教授指導完成。論文主要指導教授或共同指導教授須為通訊作者。
- (4) 著作內容必須包含博士論文之部分內容且與傷害防治相關。
- (5) 必須參加至少一場具論文審查程序之國際研討會，若該研討會在國內舉辦，須為英文論文之口頭報告人，且該論文須滿足本條(3)、(4)項規定。

### 3. 博士學位論文考試初審

博士候選人經論文指導教授同意後，應於開學第一週內提出博士論文學位考試申請初審。申請時，應檢附博士論文初稿及符合第一項條件規定之原始著作論文抽印本或接受函，本所將由所長組成博士學位考試審查委員會進行審核，通過後始可進行博士學位考試。

#### 4. 博士學位考試

- (1) 博士學位考試委員由指導教師推薦五至九人，經所長同意後，送請院長圈選，其中校外委員須為三分之一以上，且指導教授及共同指導教授不得擔任召集人。
- (2) 博士學位論文考試應以公開發表方式進行，口試題目、時間、地點應於口試前一週交由本所秘書公佈之。
- (3) 學位考試成績以七十分為及格，一百分為滿分，並以出席委員評定之平均分數決定之。投票以一次為限，博士學位考試若有三分之一以上委員或平均分數評定為不及格者，即以不及格論。
- (4) 博士學位論文考試成績不及格，其延長修業年限尚未屆滿者，得於次學期或次學年重考，經重考一次仍不及格者，應令退學。
- (5) 考試委員應親自出席委員會，不得委託他人為代表，否則不得舉行考試。已考試者，其考試成績不予採認。
- (6) 其他相關規定依「臺北醫學大學碩士及博士學位考試實施細則」執行。
- (7) 學位考試通過後，學生應依據委員意見進行論文修改，經指導教授同意，依本校學位考試審查流程及畢業離校程序辦理，得以核發學位證書。

#### Article V Graduation requirements

##### 1. Graduation requirements (effective for students enrolled in academic year 2017(inclusive) onward)

Doctoral candidates who meet the following regulations are eligible to apply for PhD degree examination:

- (1) Complete the required and selective credits excluding 12 credits for PhD thesis, and pass the QE.
- (2) At least 2 first-author original research article published in SCI or SSCI journals and the ranking in various fields is top 50%, or have 1 paper published/accepted with Impact Factor more than 6.0 and without Co-first author( The definition of publication is to get the acceptance letter from an academic journal) .
- (3) The accepted papers must be related to injury prevention and control and contain part(s) of student's PhD thesis.
- (4) Students must be the first author with the affiliation of "Graduate Institute of Injury Prevention and Control, College of Publish Health, Taipei Medical University". An advisor or co- advisor must be the one of corresponding author.

- (5) Students should orally present their work in one of peer-reviewed international conference, or in an English-spoken conference held in Taiwan. The paper presented must meet the requirements of section (3) and (4) of this article.

## 2. Graduation requirements (effective for students enrolled in academic year 2018(inclusive) backward )

Doctoral candidates who meet the following regulations are eligible to apply for PhD degree examination:

- (1) Complete the required and selective credits excluding 12 credits for PhD thesis, and pass the QE.
- (2) Publish 2 original research articles (indexed with SCI or SSCI), or publish 1 paper and submit 1 article in SCI- or SSCI-indexed journals. Doctoral candidates can apply for the Doctoral Degree Examination after passing the thesis review.
- (3) Students must be the only one first author, and a co-first author is not accepted. Students should be affiliated with “Graduate Institute of Injury Prevention and Control, College of Public Health, Taipei Medical University”. An advisor or co-advisor must be the corresponding author.
- (4) The accepted papers must be related to injury prevention and control and contain part(s) of student’s PhD thesis.
- (5) Students should orally present their work in one of peer-reviewed international conference, or in an English-spoken conference held in Taiwan. The paper presented must meet the requirements of section (3) and (4) of this article.

## 3. Preliminary review of Ph.D. thesis

After approval by thesis advisor, doctoral candidates must apply for preliminary review of Ph.D. thesis in the first week of semester. Required documents include draft of doctoral thesis, and the accepted papers described in the above. The Director nominates and approves the thesis review committee to review the thesis. Doctoral candidates can apply for the Doctoral Degree Examination after passing the review.

#### 4. Doctoral Degree Examination

- (1) The student's advisor will recommend five to nine examination committee members; at least one third of members shall be from other universities. Members of doctoral degree examination committee are assigned as qualified faculty candidates by the Faculty Dean. The advisor and co-advisor should not serve as the committee convener.
- (2) The oral defense of the doctoral degree examination must be published and announced for the thesis title, date and location of the presentation by the IPC program office at least one week before.
- (3) A score of 70 or above out of 100(full score) is considered the passing score for degree examinations. The scores are given through total average by present committee. Each member can only vote one time. If over one third of committee members assess the doctoral degree examination as failure, the student's thesis will be graded as failed.
- (4) Students within the permitted length of study who fail the thesis examination may re-take the examination/defense in the next semester or next year if it is within the permitted length of study. Students who fail the second thesis examination must withdraw from the program.
- (5) The approved examiners must attend the committee in person and must not assign other delegates. Otherwise, the examination will be canceled. In the event that any committee member is absent, the markings/scores of the defense are not accepted..
- (6) The qualifications of the doctoral degree examination must meet the 「TMU Implementation Guidelines of master and PhD degree examination」.
- (7) After passing the Doctoral Degree examination, students should edit their thesis in accordance to the recommendations of the committee members. After approval by thesis advisor and completion of graduation procedures, office of academic affairs will issue degree certification.

六、本規定經教務會議通過，報請校長核定後公告施行；修正時，亦同。

Article VI The Program Guidelines and Regulations become effective after approved by the Academic Affairs Committee and the TMU's president. The same procedure applies when revisions are made.

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## 伍、必選修科目表(List of Courses)

臺北醫學大學傷害防治學研究所碩士班必選修科目表（107學年度入學新生起適用）

List of Courses for Master Program in Graduate Institute of Injury Prevention and Control in TMU  
(Applicable to Newly-Admitted Students from 107 Academic Year)

107年05月17日教務會議通過  
107.05.17 Academic Affairs Meeting adopted

課程名稱 Course Title	必/選 Required/ Elective	學年 全/半 F/H Yr.	學分 Credits	一年級		二年級		三年級		四年級		五年級		六年級		七年級		授課語言		備註
				上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	中 Chinese	英 English	
研究倫理 Research ethics	必(R)	半(H)	0	0	0	0	0											V	V	全校研究所共同畢業門檻，畢業前需修畢一次本課程 All TMU graduate students are required to complete this course (can be taken either in first or second semester) before graduation.
專題討論(一) Seminar (I)	必(R)	全(F)	2	1	1													V	V	1. 碩、博合開 2. 分別開設中英文班
傷害防治專論 Seminar in injury prevention & control	必(R)	半(H)	2	2														V		
災難醫學專論 Seminar in disaster medicine	必(R)	半(H)	2	2														V	V	分別開設中英文班
傷害流行病學 Injury epidemiology	必(R)	半(H)	2		2													V	V	分別開設中英文班
專題討論(二) Seminar (II)	必(R)	全(F)	2			1	1											V	V	1. 碩、博合開 2. 分別開設中英文班
碩士論文 Thesis	必(R)	半(H)	6				6											V		
必修小計 Required Subtotal Credit			16.0	5.0	3.0	1.0	7.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			



臺北醫學大學傷害防治學研究所碩士班必選修科目表（107學年度入學新生起適用）

List of Courses for Master Program in Graduate Institute of Injury Prevention and Control in TMU  
(Applicable to Newly-Admitted Students from 107 Academic Year)

107年05月17日教務會議通過  
107.05.17 Academic Affairs Meeting adopted

課程名稱 Course Title	必/選 Required/ Elective	學年 全/半 F/H Yr.	學分 Credits	一年級		二年級		三年級		四年級		五年級		六年級		七年級		授課語言		備註 Others
				上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	中 Chinese	英 English	
應用流行病學 Applied epidemiology	選(E)	半(H)	2		2														V	1. 學院研究所共同整合課程 2. 全英語課程 開課單位：公共衛生學院
應用統計學 Applied statistics	選(E)	半(H)	2	2														V	V	1. 學院碩士班共同整合課程 2. 分別開設中英文班 3. 得認列公衛博專業學分 開課單位：公共衛生學院
流行病學方法論(一) Methodology in epidemiology (I)	選(E)	半(H)	2	2														V	V	分別開設中英文班
野外醫學 Wilderness medicine	選(E)	半(H)	2	2														V		
傷害醫療與法律 Injury medicine & law	選(E)	半(H)	2	2														V		
道路交通事故與安全 Road traffic & safety	選(E)	半(H)	2	2														V		
失能暨復健專論 Advanced topics in disability & rehabilitation	選(E)	半(H)	2	2														V		
國際傷害與暴力防治交流專題討論 Seminar in international injury & violence prevention	選(E)	半(H)	2	2														V	V	分別開設中英文班

臺北醫學大學傷害防治學研究所碩士班必選修科目表（107學年度入學新生起適用）

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				上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	中 Chinese	英 English	
外傷學 Traumatology	選(E)	半(H)	2		2													V		
資料處理與資料分析 Data processing & data analysis	選(E)	半(H)	2		2													V		
健康監測系統之發展與評價 Evaluation & development of health surveillance system	選(E)	半(H)	2		2													V		
復健醫學與輔具應用 Rehabilitation medicine & application of assistive technology	選(E)	半(H)	2		2													V		
緊急醫療救護與實務 Emergency medical services & practice	選(E)	半(H)	2		2													V		
急重症醫學 Emergency & critical medicine	選(E)	半(H)	2		2													V		
神經疾病傷害防治專論 Seminar in prevention of neurological diseases	選(E)	半(H)	2		2													V		
大腦功能與行為缺失 Brain function & behavioral deficits	選(E)	半(H)	2		2													V		
國際健康功能與身心障礙分類系統 (ICF)之理論與應用 The theory & application of international classification of functioning disability & health(ICF)	選(E)	半(H)	2		2													V		
臨床研究方法專論 Advanced topics in clinical research methods	選(E)	半(H)	2		2													V		

臺北醫學大學傷害防治學研究所碩士班必選修科目表（107學年度入學新生起適用）

List of Courses for Master Program in Graduate Institute of Injury Prevention and Control in TMU  
(Applicable to Newly-Admitted Students from 107 Academic Year)

107年05月17日教務會議通過  
107.05.17 Academic Affairs Meeting adopted

課程名稱 Course Title	必/選 Required/ Elective	學年 全/半 F/H Yr.	學分 Credits	一年級		二年級		三年級		四年級		五年級		六年級		七年級		授課語言		備註 Others
				上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	中 Chinese	英 English	
流行病學方法論(二) Methodology in epidemiology (II)	選(E)	半(H)	2			2												V		
兒童傷害 Child injury	選(E)	半(H)	2			2												V		
傷害研究方法討論 Discussion in injury research methods	選(E)	半(H)	2				2											V		
選修小計 Elective Subtotal Credit			42.0	14.0	22.0	4.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			

本學系畢業學分32學分，包括：(1)必修16學分(含碩士論文6學分)(2)選修16學分(限修本所課程至少12學分；得認列校內他所課程至多4學分(惟外國學生不在此限)，並需經行政老師及系所主管同意)

Students are required to take at least a total of 32 credits, including 16 credits for required credits(including 6 credits for thesis) and 16 credits for elective credits(include 12 credits in Master Program in Graduate Institute of Injury Prevention and Control;up to 4 credits from other departments/institutes can be recognised except for international students, but need to be approved by the administration professor and chairman)

臺北醫學大學傷害防治學研究所博士班必選修科目表（107學年度入學新生起適用）

List of Courses for Ph.D Program in Graduate Institute of Injury Prevention and Control in TMU  
(Applicable to Newly-Admitted Students from 107 Academic Year)

107年05月17日教務會議通過  
107.05.17 Academic Affairs Meeting adopted

課程名稱 Course Title	必/選 Required/ Elective	學年 全/半 F/H Yr.	學分 Credits	一年級 Grade 1		二年級 Grade 2		三年級 Grade 3		四年級 Grade 4		五年級 Grade 5		六年級 Grade 6		七年級 Grade 7		授課語言 Language		備註 Others
				上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	中 Chinese	英 English	
研究倫理 Research ethics	必(R)	半(H)	0	0	0	0	0											V	V	全校研究所共同畢業門檻，畢業前需修畢一次本課程 All TMU graduate students are required to complete this course (can be taken either in first or second semester) before graduation.
專題討論(一) Seminar (I)	必(R)	全(F)	2	1	1													V	V	1. 碩、博合開 2. 分別開設中英文班
高等傷害防治學與災難醫學 Advanced in injury prevention & control & disaster medicine	必(R)	半(H)	2	2														V	V	1. 分別開設中英文班 2. 每學期擇一語言開設
高等傷害流行病學 Injury epidemiology	必(R)	半(H)	2		2													V	V	分別開設中英文班
專題討論(二) Seminar (II)	必(R)	全(F)	2			1	1											V	V	1. 碩、博合開 2. 分別開設中英文班
博士論文 Dissertation	必(R)	半(H)	12				12											V		
必修小計 Required Subtotal Credit			20.0	3.0	3.0	1.0	13.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			
應用流行病學 Applied epidemiology	選(E)	半(H)	2		2														V	1. 學院研究所共同整合課程 2. 全英語課程 開課單位：公共衛生學院

臺北醫學大學傷害防治學研究所博士班必選修科目表（107學年度入學新生起適用）

List of Courses for Ph.D Program in Graduate Institute of Injury Prevention and Control in TMU  
(Applicable to Newly-Admitted Students from 107 Academic Year)

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課程名稱 Course Title	必/選 Required/ Elective	學年 全/半 F/H Yr.	學分 Credits	一年級 Grade 1		二年級 Grade 2		三年級 Grade 3		四年級 Grade 4		五年級 Grade 5		六年級 Grade 6		七年級 Grade 7		授課語言 Language		備註 Others
				上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	上 Fall Semester	下 Spring Semester	中 Chinese	英 English	
傷害防治與法律特論 Special topics in injury prevention & law	選(E)	半(H)	2	2														V		
道路交通安全與傷害防治特論 Special topic in road safety & injury prevention	選(E)	半(H)	2	2															V	全英語課程
傷害監測特論 Special topics in injury surveillance	選(E)	半(H)	2		2													V		
存活分析 Survival analysis	選(E)	半(H)	2		2													V		
健康及臨床研究測量特論 Special topics in measurement issues in health & clinical research	選(E)	半(H)	2		2													V	V	1. 分別開設 中英文班 2. 每學期擇一 語言開設
高等健康相關生活品質的測量與應用 Assessment & application of health-related quality of life	選(E)	半(H)	2		2													V		
肇事分析與傷害防治 Accident analysis & injury prevention	選(E)	半(H)	2		2														V	全英語課程
選修小計 Elective Subtotal Credit			16.0	4.0	12.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			

本學系畢業學分30學分，包括：(1)必修20學分(含博士論文12學分)(2)選修10學分(得認列校內他所課程學分，且需經行政老師及主管同意)。

Students are required to take at least a total of 30 credits, including 20 credits for required credits, and 10 credits for elective credits (credits from other departments/institutes are recognized, but need to be approved by the administration professor and chairman)

其他注意事項註記 Remarks

## 陸、碩博士班修業流程(Study Chart for Master & PhD program)

### 碩士班修業流程

作業流程	辦理期限	說明	相關連結/表件
學碩一貫	依本校規定	本校學士班對傷害防治有興趣之學生	臺北醫學大學傷害防治學研究所碩士班預備研究生甄選規定
新生報到(校)	依本校規定	請至「教務處」辦理各項報到手續	新生專區
新生報到(所)	9 月	1. 請於入學後繳交「學生基本資料表」 2. 符合申請研究生勵學金者可申請獎勵金	1. 學生基本資料表 2. 臺北醫學大學研究生獎勵學金實施要點
選課	依本校規定	1. 請依教務處公告之「選課日程」辦理各階段選課作業 2. 修課規定請參考本所修業辦法：碩士班、博士班	1. 選課手冊 2. 網路選課系統
指導教授確認	入學後第一個學期末前(1 月)	1. 請繳交論文研究指導確認書 2. 指導教授選擇請參考修業辦法 3. 在學期間如更換指導教授，請繳交「更換指導教授申請書」	1. 論文研究指導教授申請表 2. 更換指導教授申請書
論文進度報告	每學期一次	若未於 2 年內完成碩士課程，於第 3 年起每學期至少參加一次論文進度報告	
學位考試申請	依學校行事曆辦理 (約於 10 月或 3 月提出申請)	1. 至研究所學位考試作業系統提出申請 2. 須經指導教授同意後申請	1. 傷防所畢業生論文格式 2. 研究所學位考試作業系統
學位考試	依公告時程辦理	1. 至「教務處註冊組」查詢最新公告時程 2. 口試準備工作 3. 論文初稿於一個禮拜前予各口委及指導教授 4. 辦理口委停車證申請	教務處註冊組
提送研究生學位考試資料	繳交期限： 1. 相關文件於口試完成後 3 天內繳交 2. 修改完之論文平裝本於口試完後兩週內繳交	1. 詳見學位考試資料審查流程 2. 請將評分表及相關文件送交所辦審查	學位考試相關文件： (1)學位考試(總)評分表 (2)論文平裝本 (3)考試委員審定書 (4)論文書目同意公開申請書正本 (5)保密同意書暨簽到表正本

作業流程	辦理期限	說明	相關連結/表件
	3.所有文件最遲於1月31日或7月31日前繳交		
論文上傳圖書館		論文內需含「考試委員審定書論文」、「書目同意公開申請書」及「保密同意書暨簽到表」	將學位論文上傳至「臺北醫學大電子位論文服務系統」
離所手續	依公告時程辦理	請辦妥「離所手續單」及「離校手續單」中所列各事項	1.離所手續單 2.填寫系所滿意度調查表 3.離校程序單



## Study Chart for Master program - Registration to Graduation

Process	Due Date	Note	Related Form
<b>Registration (School)</b>	August		Check the information from Office of Global Engagement
<b>Registration (Institute)</b>	September	Complete and return the Student Information Form	Student Information of Graduate Institute of Injury Prevention and Control, TMU
<b>Course Selection</b>	According to school calendar.	1. According to school calendar. 2. Checking the detail on the 「Degree Requirements」 and 「List of Courses」	Online Course Selection System
<b>Select Advisor</b>	By the end of 1st Semester	1. Before the end of first semester, students required to identify a professor to be your thesis advisor; an application form must be filled out and approved by the Director. 2. If you need to change an advisor during the school year, please submit the "Application Form for Changing Advisor "	1. Application form for Thesis Advisor 2. Application Form for Changing Advisor
<b>Progress Report</b>	Each semester	To participate 「Progress Report」 at least once in each semester from the third year.	
<b>Apply Thesis Defense</b>	According to school calendar. (Around Oct. or April)	1. The 4 <sup>th</sup> semester 2. Get advisor's permission to propose your thesis defense. 3. Apply for Graduate Degree Exam Application System	1. Thesis Structure of Graduate Institute of Injury Prevention and Control, TMU 2. Graduate Degree Exam Application System
<b>Thesis Defense</b>	According to school calendar.	1. According to graduation timetable from Office of Academic Affairs 2. Prepared the thesis and document for presentation 3. Finish and give the thesis to committee one week before presentation.	
<b>Submit thesis defense report and related</b>	Important Date : 1. Related documents submitted to program office	1. According to graduation timetable from Office of Academic Affairs 2. Submit thesis defense report and related documents to the program office.	(1)Grading Forms (2)Bound thesis (3)Evaluation form (4)Confidentiality agreement & sing-in Form.



Process	Due Date	Note	Related Form
<b>documents</b>	<p>within 3 days after the presentation.</p> <p>2. Bound thesis(draft) submitted to program office within 2 weeks after the presentation.</p> <p>3. Program office must submit all documents to the Registration Section by 31<sup>st</sup> January or July.</p>		(5)Thesis publication agreement
<b>Submit to library</b>		Upload the electronic copy of the thesis to TMU library website.	Electronic thesis Service.
<b>School Graduation Procedure</b>	By the end of Semester	Check the information form on the Graduation Form.	<p>1. Graduation form of IPC</p> <p>2. Graduation survey</p> <p>3. Graduation form of TMU</p>

## 博士班修業流程

作業流程	辦理期限	說明	相關連結/表件
碩選升博	依本校規定 (約每年 2-3 月公告)	本校學士班對傷害防治有興趣之學生	臺北醫學大學傷防所碩士班研究生選修讀博士學位作業細則
新生報到 (校)	依本校規定	請至「教務處」辦理各項報到手續	新生專區
新生報到 (所)	9 月	1. 請於入學後繳交「學生基本資料表」 2. 符合申請研究生勵學金者可申請獎勵金	1. 學生基本資料表 2. 臺北醫學大學研究生獎勵學金實施要點
選課	依本校規定	1. 請依教務處公告之「選課日程」辦理各階段選課作業 2. 修課規定請參考本所修業辦法	1. 選課手冊 2. 網路選課系統 3. 傷防所博士班修業規定
指導教授 確認	入學後第一個學期末前(1 月)	1. 請繳交論文研究指導確認書 2. 指導教授選擇請參考修業辦法 3. 在學間如更換指導教授，請繳交「更換指導教授申請書」	1. 論文研究指導教授申請表 2. 更換指導教授申請書
博士資格 考	第二年起可提出申請	1. 必選修課程至少 16 學分 2. 修業第 2 年起，第 4 年結束前提出 3. 請於開學一個月內提出申請	1. 傷防所博士班修業規定 2. 資格考資料： (1) 已修畢必修與選修學分數 (2) 成績單 (3) 研究計畫題目及大綱 (4) 查委員名單
論文進度 報告	每學期一次	第三年起每學期至少參加一次	
博士學位 論文考試 初審	開學第一週	1. 博士班修業滿二年，第三年起始可申請學位考試初審 2. 欲申請學位考試該學期的開學第一週提出審查	需備齊相關資料： (1) 學位考試初審書面審查申請書 (2) 成績單 (3) 資格考試通過證明 (4) SCI、SSCI 論文之抽印本(或接受函) (5) 博士論文初稿 (6) 出席國際會議相關證明資料
學位考試 申請	依學校行事曆辦理 (約於 10 月或 3 月提出申請)	1. 至研究所學位考試作業系統提出申請 2. 須經指導教授同意後申請	1. 傷防所畢業生論文格式 2. 研究所學位考試作業系統
學位考試	依公告時程辦理	1. 至「教務處註冊組」查詢最新公告時程 2. 口試準備工作 3. 論文初稿於一個禮拜前予各口試委員及指導教授 4. 辦理口委停車證申請	教務處註冊組

作業流程	辦理期限	說明	相關連結/表件
提送研究生學位考試資料	繳交期限： 1. 相關文件於口試完成後3天內繳交 2. 修改完之論文平裝本於口試完後兩週內繳交 3. 所有文件最遲於1月31日或7月31日前繳交	1. 詳見學位考試資料審查流程 2. 請將評分表及相關文件送交所辦審查	學位考試相關資料： (1)學位考試(總)評分表 (2)論文平裝本 (3)考試委員審定書 (4)論文書目同意公開申請書正本 (5)保密同意書暨簽到表正本
論文上傳圖書館		論文內需含「考試委員審定書論文」、「書目同意公開申請書」及「保密同意書暨簽到表」	將學位論文上傳至「臺北醫學大電子學位論文服務系統」
離所手續	依公告時程辦理	請辦妥「離所手續單」及「離校手續單」中所列各事項	1. 離所手續單 2. 填寫系所滿意度調查表 3. 離校程序單

## Study Chart for PhD program - Registration to Graduation

Process	Due Date	Note	Related Form
Registration (School)	August		Check the information from Office of Global Engagement
Registration (Institute)	September	Complete and return the Student Information Form	Student Information of Graduate Institute of Injury Prevention and Control, TMU
Course Selection	According to school calendar.	1. According to school calendar. 2. Checking the detail on the 「Degree Requirements」 and 「List of Courses」	Online Course Selection System
Select Advisor	By the end of 1st Semester	1. Before the end of first semester, students required to identify a professor to be your thesis advisor; an application form must be filled out and approved by the Director. 2. If you need to change the advisor during the school year, please submit the "Application Form for Changing Advisor"	1. Application form for Thesis Advisor 2. Application Form for Changing Advisor
Qualification Examination (QE)	Apply for the QE in the beginning of the second year	1. Taking 16 credits (excluding PhD thesis 12 credits) 2. Students can apply for the QE in the beginning of the second year, and have to pass the QE before the end of the fourth year of PhD study. 3. Students must apply for the qualifying examination within one month after the beginning of each semester.	1. Degree Requirements 2. Related Form: (1) The Required and Elective credits. (2) Transcript (3) Proposed thesis topic and abstract (4) List of committee members
Progress Report	Each semester	To participate 「Progress Report」 at least once in each semester from the third year	
Preliminary Review of Ph.D. thesis defense	Apply in the first week of semester	1. After finishing two academic years, students can apply for the thesis defense in the 5 <sup>th</sup> semester. 2. For students who wish to graduate in any semester of the academic year are required to apply for the preliminary review in the first week of that semester before he or	Related Forms: 1. Application Form for Preliminary Review of Doctoral Degree Examination 2. Transcript 3. Certification for Proposal Defense

Process	Due Date	Note	Related Form
		she scheduled for the final defense.	4. Offprints for SCI, SSCI papers (or letters of acceptance) 5. Doctoral thesis draft 6. Proof of Students Attending International Academic Conferences
<b>Apply Thesis Defense</b>	According to school calendar. (Around Oct. or April)	1. After finishing two academic years, students can apply for the thesis defense in the 5 <sup>th</sup> semester. 2. Get advisor's permission to propose your thesis defense. 3. Apply to Graduate Degree Exam Application System	1. Thesis Structure of Graduate Institute of Injury Prevention and Control, TMU 2. Graduate Degree Exam Application System
<b>Thesis Defense</b>	According to school calendar.	1. According to graduation timetable from Office of Academic Affairs 2. Prepared the thesis and document for presentation 3. Finish and give the thesis to committee one week before presentation.	
<b>Submit thesis defense report and related documents</b>	Important Date : 1. Related documents submitted to program office within 3 days after the presentation. 2. Bound thesis (draft) submitted to program office within 2 weeks after the presentation. 3. Program office must submit all documents to the Registration Section by 31th January or July.	1. According to graduation timetable form Office of Academic Affairs 2. Submit thesis defense report and related documents to program office.	Related Forms: (1)Grading Forms (2)Bound thesis (3)Evaluation form (4)Confidentiality agreement & sing-in Form. (5)Thesis publication agreement
<b>Submit to library</b>		Upload the electronic copy of the thesis to TMU library website.	Electronic thesis Service.
<b>School Graduation Procedure</b>	By the end of Semester	Check the information from the Graduation Form.	1. Graduation form of IPC 2. Graduation survey 3. Graduation form of TMU

## 柒、其他相關法規及表格(Regulations and Forms)

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- 一、學生補助辦法

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2. 臺北醫學大學補助學生及博士後研究員出席國際會議辦法(附件二)
3. 臺北醫學大學學生論文獎學金實施要點(附件三)
4. 臺北醫學大學傷害防治學研究所獎勵學生參與國際會議及交流辦法(附件四)

- 二、學生境外研修/見實習相關辦法

1. 臺北醫學大學學生境外研修作業要點(附件五)
2. 教育部補助一學海飛颺/學海惜珠/學海築夢(附件六)

- 三、碩逕修讀博士班

1. 臺北醫學大學學生逕修讀博士學位作業要點(附件七)
2. 臺北醫學大學傷防所碩士班研究生逕修讀博士學位作業細則(附件八)
  - 2.1 臺北醫學大學碩逕修讀博士學位作業流程圖
  - 2.2 學生逕修讀博士學位申請表

- International Student

- SCHOLARSHIP REGULATIONS

1. TMU International Graduate Student Scholarship Regulations and Qualifications(Appendix 9)
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- 其他校部相關法規(Other school regulations)

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Taipei Medical University Implementation Guidelines of master and PhD degree examination (Appendix 14)

3. 畢業論文相關表格(附件十五)

Graduation Thesis Form(Appendix 15)

- (1) 臺北醫學大學碩士／博士學位考試委員審定書  
Taipei Medical University Graduate Thesis Certification
- (2) 臺北醫學大學電子暨紙本學位論文書目同意公開申請書  
Taipei Medical University Graduate Student Thesis Publication Agreement
- (3) 臺北醫學大學學位考試保密同意書暨簽到表  
Taipei Medical University Graduate Thesis Defense Confidentiality Agreement
- (4) 臺北醫學大學學生畢業離校程序表  
Taipei Medical University Graduation Procedure Application Form



**臺北醫學大學傷害防治學研究所碩博士班新生入學資料調查表**  
**Graduate Institute of Injury Prevention and Control, TMU**  
**Student information**

一、基本資料 Basic information							
中文姓名 Chinese Name				性別 Gender		<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female	
英文姓名 English Name				學號 Student ID			
班別 Program		<input type="checkbox"/> 碩士班(Master) <input type="checkbox"/> 博士班(PhD)		組別 Group		<input type="checkbox"/> 醫療組(Medical) <input type="checkbox"/> 防治組(Prevention)	
電話 Phone number		(H) :		手機 Mobile			
		(O) :		E-mail			
聯絡地址 Address							
二、 Employment / Educational background							
畢業學校 Previous School					學系 Department		
工作 Employment	服務機關 Company Name				職稱 Job title		
三、近三年來論文/著作發表情況 Journal published in recent three years							
1. 是否有發表期刊論文? Journal published or not?		<input type="checkbox"/> 否(N) <input type="checkbox"/> 是(Y)		2.論文類別		<input type="checkbox"/> SCI <input type="checkbox"/> SSCI <input type="checkbox"/> Other	
3.發表期刊及年份 Published information		作者序 Author order		<input type="checkbox"/> 第一作者(First) <input type="checkbox"/> 其他__(other) <input type="checkbox"/> 通訊作者(Corresponding)			
		篇名 Titles					
		期刊名 Journal					
		期刊國家 Country		<input type="checkbox"/> 國內(Taiwan) <input type="checkbox"/> 國外(Other)_____			
		出版年份 (Year)			卷/期 (Vol)		
4.其他(Other)							

**臺北醫學大學傷害防治學研究所指導教授申請表**  
**Graduate Institute of Injury Prevention and Control, TMU**  
**Application form for Thesis Advisor**

<b>學生姓名</b> Name			<b>學號</b> Student ID		
<b>班別</b> Program	<input type="checkbox"/> 碩士班(Master) <input type="checkbox"/> 博士班(PhD)			<b>組別</b> Group	<input type="checkbox"/> 醫療組(Medical) <input type="checkbox"/> 防治組(Prevention) <input type="checkbox"/> 外籍生(International)
<b>指導教授</b> Advisor		<b>職級</b> Job title		<b>所屬單位</b> Units	
<b>共同指導教授</b> Co- Advisor		<b>職級</b> Job title		<b>所屬單位</b> Units	

指導教授或共同指導教授簽名(Signatures)：

指導教授 Advisor： (簽章)

共同指導教授 Co- Advisor： (簽章)

學生(Student)：

選定上表中之教授為碩士論文指導教授，並已獲得教授之同意。

敬陳

行政老師 Administrative teacher： (簽章)

所長 Director： (簽章)

(所長簽章完後，將本申請表繳至本所行政秘書備查)

<b>系所承辦人</b> Program Secretary	
-----------------------------------	--

\*註：黑框部分由學生填寫完成。

**臺北醫學大學傷害防治學研究所更換指導教授申請表**  
Graduate Institute of Injury Prevention and Control, TMU  
Application Form for Changing Advisor

<b>學生姓名</b> Name			<b>學號</b> Student ID		
<b>班別</b> Program	<input type="checkbox"/> 碩士班(Master) <input type="checkbox"/> 博士班(PhD)			<b>組別</b> Group	<input type="checkbox"/> 醫療組(Medical) <input type="checkbox"/> 防治組(Prevention) <input type="checkbox"/> 外籍生(International)
<b>原指導教授</b> Original-Advisor		<b>職級</b> Job title		<b>所屬單位</b> Units	
<b>新指導教授</b> New- Advisor		<b>職級</b> Job title		<b>所屬單位</b> Units	
學生(Student)_____擬申請更換指導教授，原因如下，呈請同意。 更換指導教授之理由(說明)Reason：					
師長建議(Advisor suggestion)：					
<b>原指導教授</b> (簽章) Original-Advisor	<input type="checkbox"/> 同意(Agree) <input type="checkbox"/> 不同意(Disagree) <div style="text-align: right;">(簽章)</div>		<b>新指導教授</b> (簽章) New Advisor	<input type="checkbox"/> 同意(Agree) <input type="checkbox"/> 不同意(Disagree) <div style="text-align: right;">(簽章)</div>	
<b>行政老師</b> (簽章) Administrative teacher	<input type="checkbox"/> 同意(Agree) <input type="checkbox"/> 不同意(Disagree) <div style="text-align: right;">(簽章)</div>		<b>所長</b> (簽章) Director	<input type="checkbox"/> 同意(Agree) <input type="checkbox"/> 不同意(Disagree) <div style="text-align: right;">(簽章)</div>	
<b>系所承辦人</b> Program Secretary	(所長簽章完後，將本申請表繳至本所行政秘書備查)				

\*註：黑框為學生填寫

Taipei Medical University College of Public Health Graduate Institute of Injury  
Prevention and Control  
Thesis Structure

1. 論文以中文或英文撰寫，撰寫方式採橫寫。無論本文以中文或英文撰寫，皆須附上中、英文摘要。

The thesis should be written in Chinese or English and used horizontal form. Whether the thesis was written in Chinese or English, the abstracts should include Chinese and English version.

2. 論文內容提議如下：

Thesis contents are as followed:

**前文 (Preliminaries)**

- 中英文題目首頁 (Chinese and English Title Page)
- 致謝 (Acknowledgements)
- 考試委員審定書 (Signature or Approval Page)
- 論文書目同意公開申請書 (The Authorized Agreement of Thesis Bibliographies)
- 保密同意書及簽到表 (Confidential Agreement and Sign-in Sheet)

**正文 (Text)**

- 中文摘要及關鍵字 (Chinese Abstract and Key Words)
- 英文摘要及關鍵字 (English Abstract and Key Words)
- 前言 (Introduction)
- 材料與方法 (Methods)
- 結果 (Results)
- 討論 (Discussion)
- 結論 (Conclusion)

**參考資料 (Reference Materials)**

- 參考文獻 (References)
- 表格 (Tables)
- 圖表 (Figures)
- 附錄 (Appendices)

(參考資料：Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication International Committee of Medical Journal Editors. Updated 2010 Apr; cited 2010 Aug 2)

3. 學術倫理-必須於論文結束後聲明無剽竊他人著作之行為。

Academic Ethics – Students must state non-plagiarism on the final page of the thesis.

4. 論文裝訂注意事項：

Book binding requirements:

- 論文紙本須裝訂成精裝本，並包含封面及側邊標題。

Thesis are required to be bounded and include title on the front cover and spine.

- 裝訂內容應包含圖書館規定之畢業論文須附相關文件：

Binding requirements should include related documents regulated by the TMU's library:

- (1) 1.考試委員審定書； 2.論文書目同意公開申請書； 3.保密同意書及簽到表(均為影本)

1.Examiner's signature or approval page 2.Authorized agreement of thesis bibliographies 3.Confidential agreement and sign-in sheet (All the documents are copied version.)

- (2) 詳細規格請參考圖書館網頁公佈之檔案。

For more regulations details please refer to the announcement page on the TMU's library website.

5. 研究生於畢業前應繳交之碩士論文紙本數量依該年學校畢業程序規定，以轉送教育部及存放學校圖書館及本所圖書館，供參考之用。

Before graduation, students must deliver numbers of bounded thesis follow the procedure from the TMU. Thesis copies should be made and submitted to the Ministry of Education, library of TMU and Institute of Injury Prevention and Control for reference.

# 臺北醫學大學傷害防治學研究所

## 資格考(博士班論文計畫)審查申請單

Graduate Institute of Injury Prevention and Control, TMU  
Application Form for Qualify Proposal Defense (Qualify)

申請日期(Date)：

申請人姓名 Name		學號 Student ID		年級 Grade	
研究計畫題目 Dissertation proposal topic	中文 Chinese				
	英文 English				
檢核資料 Pre-qualification	<input type="checkbox"/> 1.已修畢必修_____學分與選修_____學分。 Completed the required_____credits and Elective_____credits. <input type="checkbox"/> 2.成績單 Transcript <input type="checkbox"/> 3.研究計畫題目及大綱 Proposed thesis topic and abstract <input type="checkbox"/> 4.審查委員名單 List of committee members				
申請人簽章 Applicant signature	日期(Date)：				
指導教授 Advisor	日期(Date)：				
共同指導教授 Co- Advisor	日期(Date)：				
行政老師 Administrative teacher	<input type="checkbox"/> 資格符合(Qualified) <input type="checkbox"/> 資格不符合(Not Qualified) 日期(Date)：				
所長 Director	日期(Date)：				
系所承辦人 Program Secretary	(所長簽章完後，將本申請表繳至本所行政秘書備查)				

# 臺北醫學大學傷害防治學研究所

## 資格考(博士班論文計畫)審查委員名單

### Graduate Institute of Injury Prevention and Control, TMU List of committee members for PhD thesis proposal

#### 基本資料 Basic information

學生姓名 Student Name		學號 Student ID		指導教授 Advisor	
論文計畫題目 Proposal title					

#### 委員名單 List of committee members

圈選 Selections		姓名 Name	職稱 Position Title	服務單位 Affiliation	聯絡方式 Contact information	備註 Remark
召集人	委員	校內委員 (Internal examiners)				
		校外委員 (External examiners)				

【註】請推薦七位(含)以上委員，校外委員以三分之一為限，如推薦共同指導教授為考試委員，請寫入推薦名單，並於備註欄註明。指導教授及共同指導教授不得擔任召集人。

指導教授簽章 Advisor: \_\_\_\_\_ 日期:    年    月    日

所長簽章 Director: \_\_\_\_\_ 日期:    年    月    日

**臺北醫學大學傷害防治學研究所**  
**Graduate Institute of Injury Prevention and Control, TMU**  
**資格考(博士班論文計畫)審查表**  
**Exam Form for PhD Thesis Proposal**

學生姓名 Student Name		學號 Student ID	
論文計畫題目 Proposal title	中文：		
	English：		
時間 Defense Date	(YYYY/MM/DD) <span style="float: right;">Time</span>		
地點 Location			
評語及建議 Suggestion/Comments：			
審查結果  <input type="checkbox"/> 通過(Pass) <input type="checkbox"/> 不通過 (Fail)			
審查委員 Committee examiner's singature：_____簽章			



# 臺北醫學大學傷害防治學研究所

## 資格考(博士班論文計畫)審查證明

茲證明傷害防治學研究所博士班學生 (學號 )以論文計畫題目 \_\_\_\_\_ 通過  
博士班論文計畫審查。

審查委員： \_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

指導教授： \_\_\_\_\_ 簽章

中 華 民 國                      年                      月                      日

# Graduate Institute of Injury Prevention and Control, TMU

## Certification for Proposal Defense

It is hereby certified that the doctoral student\_\_\_\_\_ (Student ID: \_\_\_\_\_) in the Graduate Institute of Injury Prevention and Control is pass by Proposal Defense.

Title:\_\_\_\_\_.

Committee : \_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

\_\_\_\_\_ 簽章

Advisor : \_\_\_\_\_ 簽章

Date : \_\_\_\_\_

# 臺北醫學大學傷害防治學研究所

## 博士學位考試初審書面審查申請書

Graduate Institute of Injury Prevention and Control, TMU  
Application Form for Preliminary Review of Doctoral Degree Examination

申請日期(Date)：

申請人姓名 Name		學號 Student ID		年級 Grade	
博士論文題目 Doctoral thesis topic	中文 Chinese				
	英文 English				
檢核資料 Checklist	<input type="checkbox"/> 1. 學位考試初審書面審查申請書。 Application Form for Preliminary Review of Doctoral Degree Examination <input type="checkbox"/> 2. 成績單 Transcript <input type="checkbox"/> 3. 資格考試通過證明 Certification for Proposal Defense <input type="checkbox"/> 4. SCI、SSCI 論文之抽印本(或接受函) Offprints for SCI, SSCI papers (or letters of acceptance) <input type="checkbox"/> 5. 博士論文初稿 Doctoral thesis draft <input type="checkbox"/> 6. 出席國際會議相關證明資料 Proof of Students Attending International Academic Conferences  申請人簽章 Applicant signature_____				
指導教授 Advisor	簽章(Signature) 日期(Date)：		共同指導教授 Co- Advisor	簽章(Signature) 日期(Date)：	
審查委員 Committee	<input type="checkbox"/> 資格符合(Qualified) <input type="checkbox"/> 資格不符合(Not Qualified) 意見(Comments)：   <div style="text-align: right;">簽章(Signature)： 日期(Date)：</div>				
所長 Director	簽章(Signature) 日期(Date)：		系所承辦人 Program Secretary	(所長簽章完後，將本申請表繳至本所行政秘書備查)	

開學第一週內提出博士論文學位考試申請初審

Apply for preliminary review of Ph.D. thesis in the first week of semester.

## 臺北醫學大學傷害防治學研究所碩士班畢業學生離所程序表

中文姓名		性別	<input type="checkbox"/> 男 <input type="checkbox"/> 女	學號		生日	年    月    日
班別	<input type="checkbox"/> 博士班 <input type="checkbox"/> 碩士班 <input type="checkbox"/> 在職專班			組別	<input type="checkbox"/> 傷害醫療組 <input type="checkbox"/> 傷害防治組		
電話	(H)：			手機			
	(O)：			E-mail			
聯絡地址							
服務機關				職稱			
<p>研究所畢業生離所前，請先至：</p> <p>一、指導教授處繳交保管指導教授之文件及儀器設備。</p> <p>二、行政秘書繳交畢業論文平裝本一本及論文電子檔案，並填寫滿意度問卷。若無法立即繳交因提出紙本說明。</p> <p>三、行政老師確認該畢業生是否有參與研討會或師生聯和學術論文發表。</p> <p>四、所長處確認蓋章。</p>							
單位內容	指導教授		行政秘書		行政老師		所長
畢業程序	保管文件繳交： 是 <input type="checkbox"/> 否 <input type="checkbox"/> 保管儀器鑰匙繳交： 是 <input type="checkbox"/> 否 <input type="checkbox"/>		畢業論文精裝本繳交： 是 <input type="checkbox"/> 否 <input type="checkbox"/> 論文電子檔繳交： 是 <input type="checkbox"/> 否 <input type="checkbox"/> 填寫畢業生滿意度問卷： 是 <input type="checkbox"/> 否 <input type="checkbox"/>		國內外研討會 或師生聯合學 術論文發表： 是 <input type="checkbox"/> 否 <input type="checkbox"/>		前三項已完 成： 是 <input type="checkbox"/> 否 <input type="checkbox"/>
證明內容：畢業生在本所一切手續已辦理清楚，准於至行政老師、所長辦理後續作業。							

# Graduate Institute of Injury Prevention and Control, TMU

## Procedures for Student Departure upon Graduation

Name		Gender	<input type="checkbox"/> M <input type="checkbox"/> F	Student ID	
Telephone				Cell phone	
E-mail					
Address					
<p>Before proceeding with the departing school process, all graduates must first:</p> <ol style="list-style-type: none"> <li>1. Return any keys, documents or equipments in custody to your advisor</li> <li>2. A paperback and electronic copy of thesis must be given to the administrative staff, if unable to turn in a reason must be filed</li> <li>3. Administrative professor has confirmed if the graduate has or has not taken part in any seminars or linked to any published academic papers</li> <li>4. Director's confirmation seal</li> </ol>					
Department units	Advising Professor	Administrative staff	Administrative Professor	Director	
Graduate	<p>Documents : Y <input type="checkbox"/>   N <input type="checkbox"/></p> <p>Key &amp; Equipments : Y <input type="checkbox"/>   N <input type="checkbox"/></p> <p style="text-align: right;">(sign)</p>	<p>Paperback copy of thesis : Y <input type="checkbox"/>   N <input type="checkbox"/></p> <p>Electronic copy of thesis : Y <input type="checkbox"/>   N <input type="checkbox"/></p> <p style="text-align: right;">(sign)</p>	<p>International/domestic seminars or published academic papers : Y <input type="checkbox"/>   N <input type="checkbox"/></p> <p style="text-align: right;">(sign)</p>	<p>Completed the previous 3 requirements : Y <input type="checkbox"/>   N <input type="checkbox"/></p> <p style="text-align: right;">(sign)</p>	
<p>Content of proof : When graduate students have finished the above procedures and have received approval from the administrative professor and director, they can then begin with the departing school process</p>					

## 臺北醫學大學研究生獎勵學金實施要點

86 年 5 月 14 日行政會議新訂通過  
90 年 1 月 17 日行政會議修正通過  
93 年 11 月 17 日行政會議修正通過  
100 年 10 月 19 日行政會議修正通過  
101 年 12 月 12 日行政會議修正通過  
102 年 5 月 15 日行政會議修正通過  
102 年 11 月 13 日行政會議修正通過  
104 年 5 月 6 日行政會議修正通過  
104 年 11 月 4 日行政會議修正通過  
105 年 4 月 11 日行政會議修正通過  
105 年 12 月 7 日行政會議修正通過  
106 年 5 月 3 日行政會議修正通過  
106 年 12 月 6 日行政會議修正通過

106 年 12 月 19 日北醫校秘字第 1060004456 號令修正，全文 7 條

第一條 本校為延攬優秀大學生、碩士生進入本校攻讀碩、博士學位，培育研究人才，依據「臺北醫學大學學生就學獎補助辦法」，特訂定「臺北醫學大學研究生獎勵學金實施要點」（以下簡稱本要點）。

第二條 本要點之經費來源，依教育部補助款及本校當學年度預算。

第三條 研究生獎勵學金分入學優異獎學金、研究生全時研究生勵學金等兩項，每學期申請一次，其申請資格、申請流程及補助金額如下：

一、博士生入學優異獎學金：

（一）申請資格：

1. 考取本校博士班，且同時以正取生錄取與本校相關之國立大學系所(限台大、陽明、成大、交大、清大)相關領域之系所博士班，及國防醫學院與中央研究院、國家衛生研究院合辦之博士學位學程資格者。
2. 通過本校申請逕修博士學位之研究生。
3. 本校「醫師科學家」之修業者；醫師科學家資格請參考「臺北醫學大學培育醫師科學家修業辦法」。
4. 五年內以第一作者或通訊作者(含 equal contribution) 發表 SCI、SSCI、EI 或 AHCI 論文者，或以第二作者發表 Impact Factor  $\geq 10$  之 SCI、SSCI、EI 或 AHCI 論文者，或其他相當於前述之傑出表現者。

(二)申請流程：

符合上述申請條件者應於入學第一學期開學後兩週內檢具申請書及相關資料向學生事務處提出申請，逾期視同放棄。經學生事務處審核資格後，彙整得獎名冊，於開學後一個月內提報研究生獎勵學金審查委員會，會議紀錄核決後，一週內進入請款流程。

(三)獎勵金額：每人每學期頒發獎學金伍萬元，核發給博一、博二生，獎勵二學年，合計貳拾萬元。

二、博士生全時研究生勵學金：

(一)申請資格：博一、博二之全時研究生，全時研究生定義為投入研究的時間為週一至週五白天，及週六上午。

(二)申請流程：申請勵學金之學生應於每學期開學後兩週內檢具申請書及相關資料向各系所提出申請，逾期視同放棄。經各系所務會議審核資格後，彙整申請資料於開學後一個月內提報研究生獎勵學金審查委員會，會議紀錄核決後，一週內進入請款流程。

(三)勵學金額：每人每月核發勵學金參萬元，獎勵二學年；另本校與中研院、國衛院合作之博士學位學程研究生，補足差額。

三、碩士生入學優異獎學金：

(一)申請資格：

1. 考取本校碩士班，且為本校畢業生，學業成績總平均為班級畢業排名前百分之三十。
2. 考取本校碩士班，且同時以正取生錄取與本校相關之國立大學系所(限台大、陽明、成大、交大、清大)相關領域之系所。
3. 考取本校管理學院及人文社會科學院碩士班，且同時以正取生錄取依最新公告 QS 或 THE 世界大學排名優於本校之學校。
4. 本校「學碩一貫修讀學士及碩士學位」之修業者。
5. 本校「醫師科學家」之修業者；醫師科學家資格請參考「臺北醫學大學培育醫師科學家修業辦法」。

6. 五年內以第一作者或通訊作者(含 equal contribution)發表 SCI、SSCI、EI 或 AHCI 論文者，或以第二作者發表 Impact Factor $\geq 10$  之 SCI、SSCI、EI 或 AHCI 論文者，或其他相當於前述之傑出表現者。

(二)申請流程：符合上述申請條件者應於入學第一學期開學後兩週內 檢具申請書及相關資料向學生事務處提出申請，逾期視同放棄。經學生事務處審核資格後，彙整得獎名冊，於開學後一個月內提報研究生獎勵學金審查委員會，會議紀錄核決後，一週內進入請款流程。

(三)獎勵金額：每人每學期頒發獎學金伍萬元，核發給碩一、碩二生，獎勵二學年，合計貳拾萬元。惟符合「學碩一貫修讀學士及碩士學位」之修業者，核發給碩一生，獎勵一學年，合計壹拾萬元。

#### 四、碩士生全時研究生勵學金：

(一)申請資格：碩一、碩二之全時研究生，全時研究生定義為投入研究的時間為週一至週五白天，及週六上午。

(二)申請流程：申請勵學金之學生應於每學期開學後兩週內檢具申請書及相關資料向各系所提出申請，逾期視同放棄。經各系所務會議審核資格後，彙整申請資料於開學後一個月內提報研究生獎勵學金審查委員會，會議紀錄核決後，一週內進入請款流程。

(三)勵學金額：以當年度研究生獎勵學金總經費扣除本要點第三條第一、二、三款後之餘額，並依碩士班一、二年級全時研究生人數進行分配。

#### 五、本校專任研究助理入學優異獎學金：

(一)申請資格：考取本校碩、博士班，且為本校專任研究助理，當年度開學日前服務年資連續滿一年（含）以上者。

(二)申請流程：符合上述申請條件者應於入學第一學期開學後兩週內檢具申請書及相關資料向學生事務處提出申請，逾期視同放棄。經學生事務處審核資格後，彙整得獎名冊，於開學



後一個月內提報研究生獎勵學金審查委員會，會議紀錄核決後，一週內進入請款流程。

(三)獎勵金額：每人每案頒發獎學金伍萬元，獎勵一次，合計伍萬元；入學後須為全時研究生始得核發；申請人符合本辦法第三條第一款或第三款之獎勵資格者，僅與前段獎勵金擇一申請。

第四條 本要點設研究生獎勵學金審查委員會，置委員十七至二十一人，由學務長、教務長、各學院院長、財務長為當然委員，另聘研究生代表兩名，其他委員由校長遴選教授若干名組成之，並由校長指定一名為召集人。任期二年，連選得連任。

第五條 依本要點審議通過獎勵之學生，有以下情形者，則依規定辦理：  
一、轉系所或核定退學者，除中止獎勵外並應全額歸還獎學金及勵學金。

二、觸犯校規受記過以上處分者或不符合各系所規範者，除中止獎勵外並應全額歸還獎學金及勵學金。

三、核定休學者，停止獎勵，休學期滿復學後即予續領。

四、未完成博、碩士學位修業者應全額歸還獎學金及勵學金。

五、逕修博士學位者，未取得博士學位，應全額歸還博士班期間內所領取之獎學金及勵學金。

前項第四款或第五款若有特殊原因(如：身體健康問題、家庭突遭變故…等)，提出具體事證者，經研究生獎勵學金審查委員會審核同意後，不須返還獎學金及勵學金。

第六條 外國學生獎勵學金，依本校「外國學生獎助學金發放辦法」辦理，產業碩士專班研究生不得領取本要點獎勵學金。

第七條 本要點經行政會議通過後公告施行；修正時亦同。

## 臺北醫學大學補助學生及博士後研究員出席國際會議辦法

94 年 6 月 15 日行政會議新訂通過

95 年 6 月 7 日行政會議修正通過

97 年 11 月 12 日行政會議修正通過

98 年 3 月 18 日行政會議修正通過

99 年 10 月 13 日行政會議修正通過

103 年 9 月 17 日行政會議修正通過

104 年 5 月 6 日行政會議修正通過

105 年 8 月 4 日行政會議修正通過

105 年 8 月 16 日北醫校秘字第 1050002802 號令修正，全文 10 條

第一條 本校為鼓勵學生及博士後研究員赴國外出席國際會議、促進國際文教交流，特訂定臺北醫學大學補助學生及博士後研究員出席國際會議辦法（以下簡稱本辦法）。

第二條 符合下列條件之本校人員，得依本辦法規定申請補助：

- 一、申請者須於出席會議前申請校外單位補助（如科技部、傑出人才發展基金會或其他具審查機制單位等），並取得申請完成證明或提供獲補助之文件。
- 二、申請人為第一作者，且該論文以本校名義發表，並以首次發表於國際會議之論文為限。
- 三、該論文之其他合著者未以同一論文向本校或其他單位申請補助（需檢附切結書）。
- 四、指導教授宜共同參與該國際會議。

第三條 本辦法所定之補助，以補助下列項目之經費為限，並以補助項目所需經費之一半為上限，且亞洲地區不超過三萬元；其他地區不超過五萬元為原則：

- 一、往返機票：由國內至國際會議舉行地點最直接航程之往返經濟艙機票，按核定之定額內核實補助，由申請人自行墊購。
- 二、會議之註冊費（不包括其它雜支如論文集、會員年費、餐費等）。

三、會議期間之生活費，依中央政府各機關派赴國外各地區出差人員生活費日支數額標準核定之。

前項補助，申請人如已獲其他單位補助者，僅補助扣除其他單位補助經費之差額；申請者如未獲其他單位補助者，僅補助本校補助上限金額之八折。

第四條 依本辦法申請補助原則如下：

- 一、申請人在同一學年度，以補助一次為限。
- 二、同一會議，若申請人如均為同一指導教授，最多則以補助三人為限。
- 三、年度中若補助經費用罄，得不予補助。

第五條 本辦法所定之補助，其補助順序以口頭報告為優先；壁報論文次之。

第六條 申請人申請補助，應於該國際會議舉行日期至少四週前，備齊下列文件，送至研究發展處（以下簡稱研發處）申請，逾期概不予受理：

- 一、申請表。
- 二、論文接受函。
- 三、擬發表之論文摘要。
- 四、會議日程表。
- 五、近年最具代表性之著作抽印本（至多三篇）。
- 六、該發表論文之其他合著者未以同一論文向本校或其他單位申請補助之切結書。
- 七、依第二條第一款規定向校外單位申請經費補助完成證明或提供獲補助文件。

第七條 依本辦法申請補助之申請案，由研發處邀請三位審查委員審查通過後，簽報校長核定。

第八條 經奉核定補助者，申請人如有變更行程或取消行程時，應事先陳報各學院及研發處，並送原審查委員審核。

第九條 依本辦法規定受補助者，經費之核銷，應依下列規定辦

理：

一、應於返國一個月內，檢具出國報告，以電子郵件方式傳送至研發處。

二、應於返國二週內，依本校財務處規定，填寫核銷明細表，並依核定補助項目檢具所需文件，經系所主管用印後，送研發處彙整，報財務處核銷。

辦理前項核銷，機票費、註冊費及生活費，並應檢具下列單據：

一、機票費：機票票根正本或電子機票；國際線航空機票，應檢具購票證明單或旅行業代收轉付收據及登機證存根。

二、註冊費：註冊費收據正本、外幣兌換水單。

三、生活費：外幣兌換水單或臺灣銀行歷史匯率表。

第十條 本辦法經行政會議通過後公告施行；修正時亦同。

## 臺北醫學大學學生論文獎學金實施要點

92年11月20日獎學金審查小組會議新訂通過  
95年3月22日研究發展會議修正通過  
95年4月17日研究發展會議修正通過  
102年3月13日研究發展會議修正通過  
102年5月15日行政會議修正通過  
103年1月15日行政會議修正通過  
103年1月21日北醫校秘字第1030000207號令修正，全文6條

- 第一條 本校為提昇學術研究水準，獎勵學生學術論文發表，依據學生就學獎補助辦法，特訂定「臺北醫學大學學生論文獎學金實施要點」（以下簡稱本要點）。
- 第二條 凡本校在學學生其研究成果以本校名義發表於SCI、SSCI、EI或A&HCI 期刊，且該篇論文學生為第一作者，指導教授或共同指導教授為通訊作者，始得提出申請。
- 第三條 每人申請以三篇當年發表之論文為限，且每篇以獎勵一次為限。
- 第四條 學生論文獎之獎勵金額，按照教師研究論文獎獎勵金額乘以0.5計算（每篇論文若有兩位(含)以上之第一作者，獎勵金額除以第一作者數計算（第一作者皆為北醫學生者除外））。申請者需填具申請表一份，並檢附相關論文抽印本、校正本(galley proof)或接受函向研究發展處研究推動中心提出申請，採隨到隨審制。總獎勵金額如超過該年度預算，則每件獎勵金額按比例刪減。
- 第五條 博士後研究人員比照學生給予獎勵。
- 第六條 本辦法經行政會議通過後公告施行；修正時亦同。

## 臺北醫學大學傷害防治學研究所獎勵學生參與國際會議及交流辦法

107年7月6日所務會議新訂通過

第一條 為培育學生具備宏觀國際視野並維持國際交流合作關係，獎勵傷害防治學研究所(以下簡稱本所)在學研究生出國研修、參與國際會議及發表學術期刊論文，訂定本辦法。(以下簡稱本辦法)。

第二條 符合下列條件之本所學生，得依本辦法規定申請補助：

1. 選修境外課程：至境外研修、修習學分或修習雙聯學位，可獲得學分修課證明，並可抵免其於本校修課學分者。
2. 發表論文：於具有審核機制的國際會議以口頭或海報方式發表論文。

第三條 申請相關條件：

- 一、本辦法限本國籍學生申請，國際生及僑生等特殊身分學生不得申請。
- 二、申請者須於出席會議前依序申請校外及校級單位補助（如科技部、傑出人才發展基金會、校內補助或其他具審查機制單位等），並取得申請完成證明或提供獲補助之文件。
- 三、境外研修/修習學分或雙聯學位者：
  1. 申請須以本校簽訂之姊妹校為優先，並經系所務會議同意。
  2. 選修及研修內容需與傷害防治領域相關。
- 四、出國參與國際會議並發表論文者：
  1. 學生本人須為第一作者，指導教授須為通訊作者且為本所專任教師，並以本所名義發表。
  2. 論文內容須與傷害防治領域相關。

第四條 獎勵原則如下：

1. 國際會議論文發表不含於國內召開之會議。
2. 補助順序以獎勵口頭發表為優先，壁報論文次之。
3. 學生須於在學之期間提出申請，每學年同一項目得申請一次為限，同一學位修讀期間，以最高獎勵兩次為原則。已獲得我國政府機關

或校級補助者，不得同時領取本辦法之補助。

第五條 補助金額規定如下：

- 一、境外研修/修習學分或雙聯學位者：補助金額亞洲地區不超過一萬元；其他地區不超過三萬元為原則
- 二、出國參與國際會議發表論文並合乎相關條件者，口頭報告者每次不超過五千元；海報發表者每次不超過三千元為限，補助經費視當年度經費核定。

第六條 繳交文件：

- 一、申請文件
  1. 補助學生出國發表申請表。
  2. 發表論文接受函及摘要。
  3. 會議日程表。
- 二、回國後繳交文件
  1. 心得報告
  2. 註冊費/電子機票/登記證/旅行業代收轉付收據影本

第七條 上述補助金額及範圍皆須經本所務會議審查。

第八條 本要點經所務會議通過後公告施行；修正時，亦同。

臺北醫學大學學生境外研修作業要點

**Taipei Medical University Guidelines for Student Study  
Abroad**

105年04月08日北醫校教字第1050001169號令修正，全文12條  
Amended by document No.1050001169 TMU Xiao Jiao Tze on April 8<sup>th</sup>, 2016 for 12 articles

第 一 條 臺北醫學大學(以下簡稱本校)為處理各系所學位學程學生至境外(國外或大陸地區)大學校院短期或長期研修事宜，依大學法、大學法施行細則、大陸地區學歷採認辦法及本校學則，訂定本要點。

Article 1. Taipei Medical University ("TMU") Guidelines for Student Study Abroad ("the Guidelines") which are enacted in accordance to the University Act, The Enforcement Rules of the University Act, Regulations Regarding the Assessment and Recognition of Academic Credentials from Mainland China, and the TMU Academic Policies shall be applicable to all TMU students enrolled in a university or college located in a foreign territory (Mainland China included), short term or long term.

第 二 條 凡本校學生在學期間至國外或大陸地區修讀雙學位、修習學分、進行研究及實習，悉依本要點辦理，惟大陸地區有關醫療法所稱醫事人員高等學校學分不予採認，且兩岸不得涉及醫學人才培養。

Article 2. TMU students who pursue dual degrees, take credit courses, conduct research, and take an internship in a foreign territory (Mainland China included) shall all comply with the Guidelines. Pertaining to the Medical Care Act, no credits granted in an institution of higher education in Mainland China shall be acknowledged, neither shall Mainland China nor shall Taiwan be involved in medical personnel training.

第 三 條 院系所學位學程應就學生境外研修進行資格審查(含研修時程、科目學分等)，並於學生研修前一個月，填妥本校「學生境外研修簽



報表」(檢附學生名冊及相關審查紀錄)，送教務處及相關單位備查，並登錄於個人學籍資料。學生境外研修簽報後，如有變更或取消行程情事，亦應更新簽報內容。

Article 3. Students' schools, departments or graduate institutes shall review students' qualification and application materials such as research schedule and course plan. Students shall complete the TMU Study Abroad Application Form (including the roster and related records of reviews) one month before departure and submit the form to the Office of Academic Affairs and authorities concerned. If there are any changes or cancellations in students' schedules during the time of studying abroad, the changes must be updated and reported to the authorities concerned accordingly.

第 四 條 研究生境外進行研究，應檢附境外指導教授或研修單位同意函，並經院系所學位學程審查通過，送教務處及相關單位備查，各系所學位學程另有規定者，從其規定。

Article 4. Graduate students who plan to study abroad shall provide official letters or invitations from advisors or institutions in a foreign territory. Students shall get the approval from their departments or graduate programs first, and then submit the required documents to the Office of Academic Affairs and other authorities concerned. The additional requirements in the departments or graduate programs shall prevail.

第 五 條 學生境外研修至多一年(修讀雙學位者，則依本校雙聯學制實施辦法辦理)，因故延長者，應由院系所學位學程進行審查及簽報，惟不得逾修業年限。

Article 5. The maximum duration of all study abroad programs is one year (students pursuing dual degrees shall refer to the TMU Guidelines on Dual Degrees). Students who wish to extend their time abroad shall be reviewed and approved by their schools or graduate institutes. The students shall not extend the maximum study period due to study abroad program.

第 六 條 學生境外研修期間，得由學生決定是否辦理休學；惟辦理休學者，其修習科目、學分及成績均不予採計。學生研修期間未辦理休學者，應依本校學則辦理註冊手續。

Article 6. Students may apply for a leave of absence for their study abroad programs. However, courses taken, the credits and grades granted during the leave of absence shall not be acknowledged. Students who do not apply for leave of absence shall complete registration according to the TMU Academic Policies.

第 七 條 學生境外研修結束，應填具「學生境外研修科目學分認定對照表」(修讀雙學位及實習者，各依本校雙聯學制實施辦法及學生實習辦法辦理)，並檢附修習全部科目及學分成績單正本(進行研究者得僅檢附境外指導教授開具之成績證明正本)，經系所學位學程進行學分認定，並送教務處登錄。

Article 7. Upon the completion of study abroad programs, students shall submit the TMU Study Abroad Credit Form (Those who study Joint Dual Degree Program or Practice shall comply with their guidelines) and the official copies of related transcripts to the students' schools, departments, or graduate institutes for verification, and then to the Office of Academic Affairs. Students who go abroad for research shall submit a signed copy of transcript from their advisors abroad.

第 八 條 學生境外研修之科目、學分及成績，均應登錄於歷年成績表，並計入畢業總平均成績計算；低於本校學分規定科目，不予認定為畢業學分，且均以選修科目登錄。

Article 8. The courses taken, the credits and grades granted during study abroad programs shall be recorded on the TMU transcripts and included while calculating the student's average grade. For graduation requirements, the courses overseas that do not meet the minimum requirement of credits in TMU shall not be acknowledged, but they shall be counted as elective credits.

第 九 條 學生境外研修學分計算以十八小時計一學分；實驗、見實習以三十六至五十四小時計一學分為原則。

Article 9. Students who take courses abroad shall earn one credit for 18 hours; and one credit for 36 to 54 hours for experiments, internship, and practice.

第十條 在學役男應依內政部「役男出境處理辦法」辦理出境事宜。

Article 10. Students who are Men of conscription age shall comply with Exit Procedures for Man of Conscription Age and regulations.

第十一條 其他未盡事宜，悉依教育部與本校相關規定辦理。

Article 11. Students shall refer to the related regulations of the Ministry of Education and TMU for matters not mentioned herein.

第十二條 本要點經教務會議通過後公告施行，修正時，亦同。

Article 12. The Guidelines have been approved by the meeting of the Office of Academic Affairs. Any further changes or revision must be approved by the same procedure.

**\*The Chinese version of the Guidelines shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.**

# 臺北醫學大學學生境外研修簽報表

系所學位學程填寫欄

簽報日期： 年 月 日

系 所 學 位 學 程		組 別	
聯 絡 人		聯 絡 電 話	(校內分機)
應備文件	(請自行檢核√，並依編號順序由上而下排列) <input type="checkbox"/> 1.境外研修名冊 <input type="checkbox"/> 2.境外研修審查紀錄		
行政老師	主任 / 所長	院長	國際事務處
			(核予推薦函)
課務組	註冊組	副教務長	教務長

注意事項：

- 1.簽報前請務必詳閱本校「學生境外研修作業要點」。
- 2.請務必於學生赴境外研修前一個月，填妥簽報表提送相關單位及教務處備查。

## 教育部補助 - 學海飛颺/學海惜珠/學海築夢

### (一)學海飛颺/學海惜珠

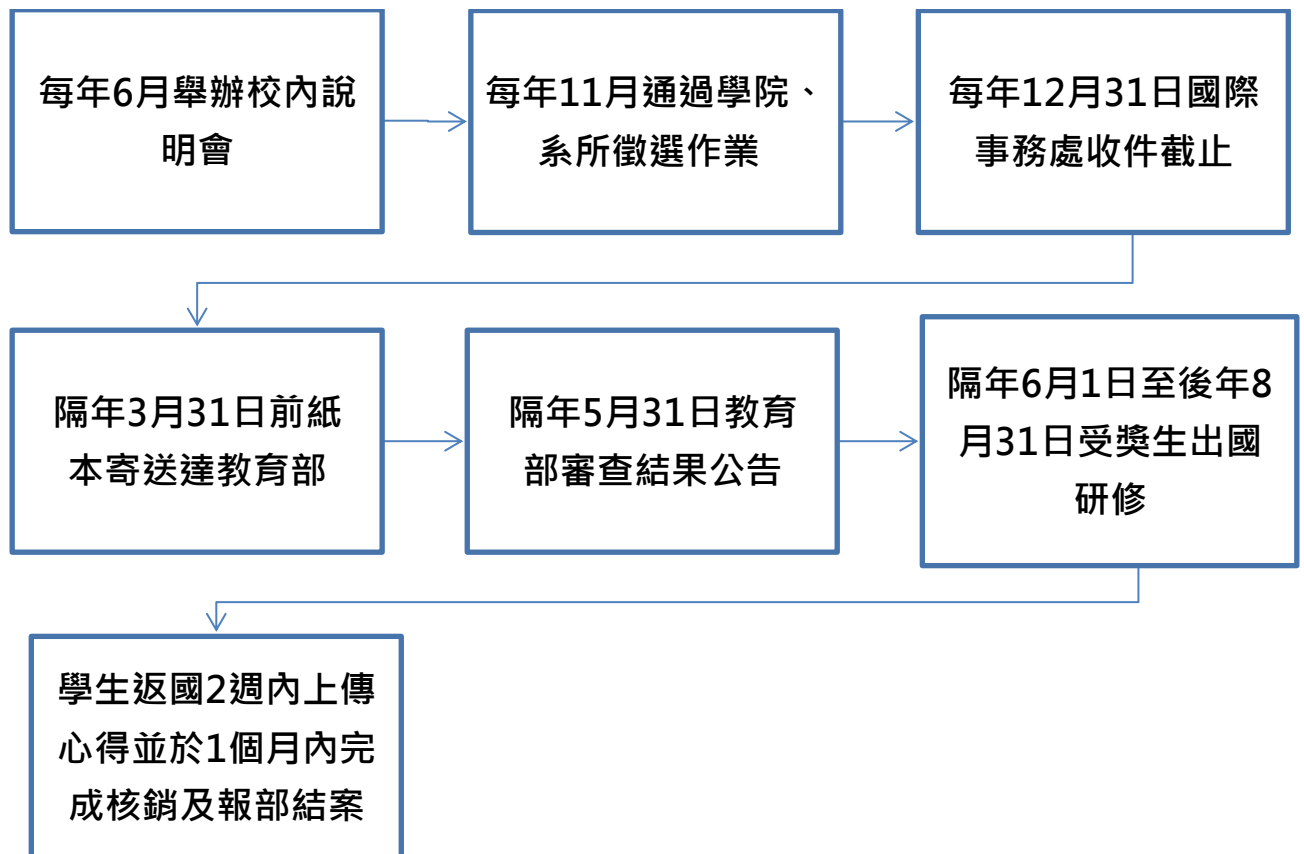
#### A. 申請資格及條件

1. 具中華民國國籍，且在臺灣地區設有附籍者，並於薦送學校就讀一學期以上之在學學生，不包括境外碩士專班生。
2. 外語能力檢定考試成績單（英語系國家 TOEFL 79 分、IELTS 5.5；非英語系國家 TOEFL 75 分、IELTS 5.0 或日文檢定 2 級或其它外語能力檢定證明）。
3. 學業成績優異者（在校成績每系所排名前 40%，每班排名前 30%，且操行成績達 80 分以上）。
4. 同一申請人，同一教育階段，以補助一次為限。
5. 不得同時領取我國政府提供之其他出國補助。
6. 申請學海惜珠者，需另持各直轄市、縣（市）主管機關開立有效之低收入戶或中低收入補助證明。

#### B. 補助期限及項目

補助期限以一學期（季）或一學年為原則，包括一張國際來回經濟艙機票款、學費及生活費等項目。

### C. 申請流程



## (二)學海築夢

### A. 申請資格及條件

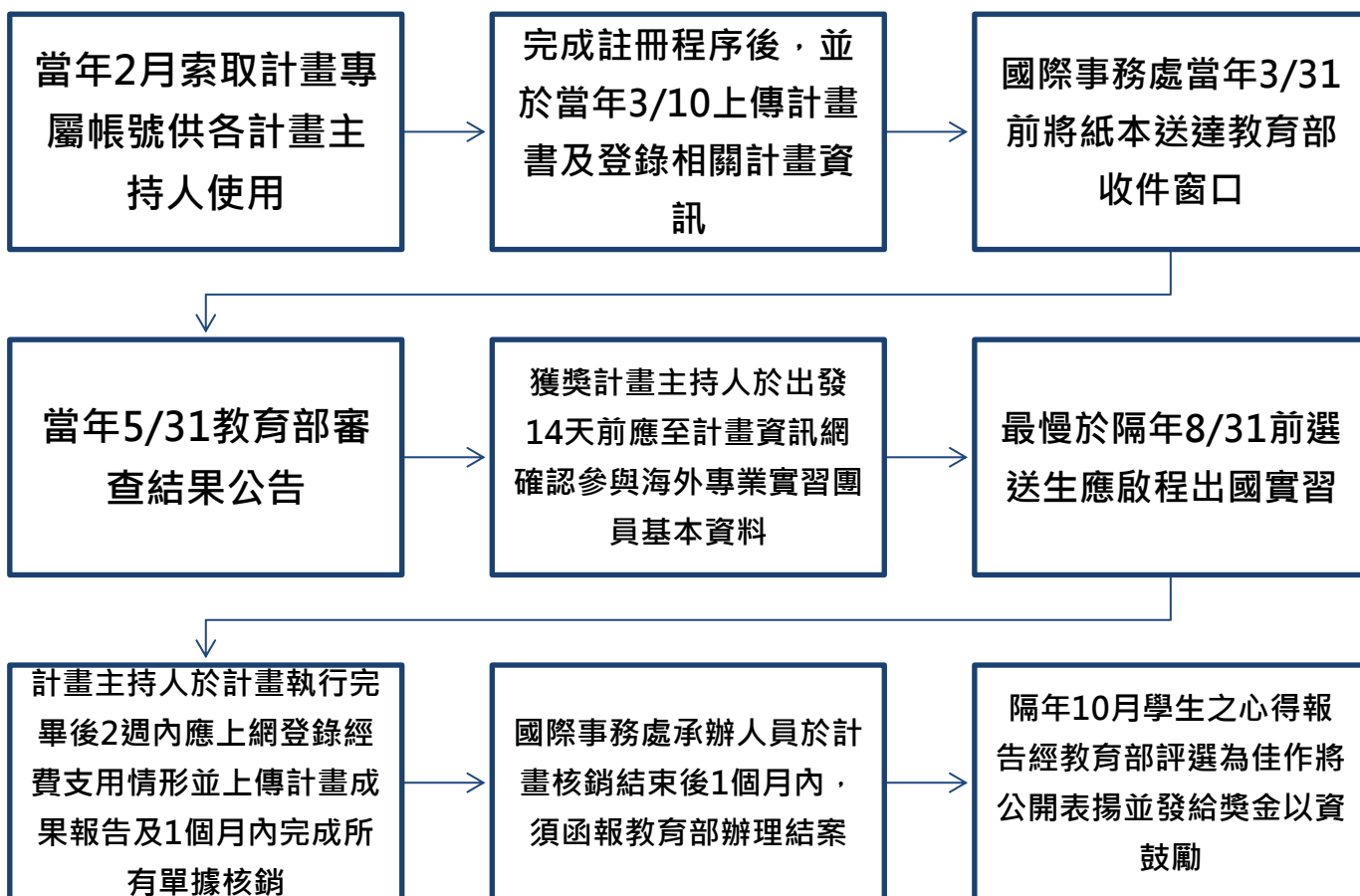
1. 單個專業實習計畫案，以單一國家為限。得列 5 個實習機構並排定優先順序。
2. 單個計畫案出國實習團員以 15 人為上限 (包括計畫主持人及共同主持人)，計畫主持人應為薦送學校之專任教師，得聘共同主持人一名，共同主持人應為薦送學校專任或兼任教師。

### B. 補助期限及項目

1. 選送生實習期間不得少於 30 天 (不包括來回所需交通時日)。
2. 每一個實習計畫案，補助金額包括一張國際來回經濟艙機票款、生活費，並以一次為限；學生生活費之補助至多以兩個月為限。計畫主持人或共同主持人之

補助，以一人為限，生活費之補助最多不超過 14 日。

c. 申請流程



D. 學海築夢核銷時程

出國前

- 計畫主持人確認每位同學出國期程，若有修改請告知**國際事務處及財務處**承辦人員。

返國1個月內

- 計畫主持人於返國**2週內**上傳成果報告與結案報告PDF檔，叮嚀學生至本平台系統中上傳心得，並於**1個月內**完成計畫核銷及結案。送出最後一筆核銷會單時，請同時e-mail告知**國際事務處及財務處**承辦人員，**國際事務處承辦**人員將收支結算表及經費支領一覽表送印。

核銷完畢1個月內

- **國際事務處於核銷完畢1個月內**完成收支結算表及經費支領一覽表用印及完整公文報部。



臺北醫學大學學生逕修讀博士學位作業要點

**Taipei Medical University Guidelines for Direct Admission  
into Doctoral Degree\***

102 年 10 月 31 日北醫校教字第 1020003322 號令修正，共十二條  
Amended by document No.1020003322 TMU Xiao Jiao Tze on October 31<sup>st</sup>, 2013 for 12 articles

第一條 臺北醫學大學(以下簡稱本校)為使學業成績優良，並具有研究潛力之學生得逕修讀博士學位，依大學法及學生逕修讀博士學位辦法，訂定本要點。

Article I These guidelines are enacted for student who get outstanding achievement and ability of research potential studying directly into Doctoral degree by University Act and Guidelines for Direct Admission into Doctoral Degree.

第二條 申請逕修讀博士學位學生應符合下列資格之一：  
一、修讀學士學位應屆畢業生，修業期間學期(年)成績優異並具有研究潛力。  
二、修讀碩士學位學生，修業期間學期(年)成績優異並具有研究潛力。前項所稱成績優異並具有研究潛力之基準，由各系所學位學程認定。

Article II Students who wish to apply for direct admission into the doctoral programs shall fulfill one of the following requirements:  
A.Undergraduate students who are about to graduate and who have outstanding achievement as well as strong graduate student potential in undergraduate courses.  
B.Graduate student applicants have excellent grades, and are regarded as having strong graduate student potentials.  
Definition of “excellent grades” and “research potential” in the aforementioned paragraph will be determined by each degree program of department.

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\* The Chinese version of this document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.

第三條 申請逕修讀博士學位學生，經原就讀或相關系所學位學程副教授以上二人推薦，並於第一學期開學前經擬就讀系所學位學程會議通過及校長核定後，得准逕修讀博士學位。每位學生僅限申請一個博士班。

Article III Students applying for direct admission into doctoral degree programs must have recommendation letters from at least two professors (or associate professors) of degree program of department in which the particular applicants are enrolled in currently or from two professors (or associate professors) in programs related to the field of study and be approved by meeting in degree program of department and president of TMU before the start of semester. Each student is allowed to apply for one PhD degree.

第四條 申請者應於擬就讀博士班之系所學位學程規定期限內及依本校行事曆(約2月起)提出申請，繳交資料應包含學生逕修讀博士學位申請表、推薦函兩封、歷年成績單(應屆畢業學士班學生應含各學期名次)及其他著作、論文或發明、各系所學位學程規定文件等。申請者之研究潛力應由推薦者在推薦函中述明。

Article IV Applicants shall apply within prescribed period of PhD degree program of department and TMU calendar around February. The submission documents shall include one application form for Direct Admission into the Doctoral Degree, two recommendation letters, one transcript of the applicant's grades each year (graduate students shall include class ranking), other writing, papers or inventions, prescribed files of degree program of department. Recommenders shall describe the strong PhD students' potential of applicants in the recommendation letter.

第五條 各系所學位學程逕修讀博士學位之名額，以該系所學位學程當學年度教育部核定博士班招生名額百分之四十為限。但核定招生名額不足五名者，逕修讀博士學位名額至多以二名為限。前項名額應包含於當學年度教育部核定學校招生總量內。

Article V The maximum quota of student in each degree program of department direct admission into doctoral programs is 40 percent of PhD enrollment quota of degree program of department in current academic year which is approved by Ministry of Education. However, if the approved enrollment quota is less than five, the maximum quota of student direct admission into doctoral programs is two. The preceding quota shall be included in the total amount quota of TMU which is approved by Ministry of Education in current academic year.

第 六 條 各系所學位學程每學年度招生名額依前條規定若有餘額，得視情況，於寒假中(約 1 月起)接受申請，並於第二學期開學前系所學位學程會議審查完竣後，檢送會議紀錄、申請表件等送教務處彙整，簽請校長核定後於開學兩週內補行博士班註冊，更改身分。

Article VI If there are remaining quota of students in each degree program of department direct admission into doctoral programs which is based on preceding regulation, students can apply accordingly from winter vacation (around January). After completion of review by degree program of department before the start of second semester, students shall submit meeting record, application form, etc., to office of academic affairs, then approved and signed by president of TMU, and make up PhD registration to change the identity within two weeks of the start of semester.

第 七 條 核准逕修讀博士學位學生，為本校博士班一年級錄取生。入學後修業規定悉依各系所學位學程規章辦理。核准逕修讀博士學位學生不得申請保留學籍。

Article VII A student approved for direct admission into doctoral degree is a new enrolled student of TMU PhD degree. After admission, the regulation of study shall be conducted by rules of the degree program of the department. Student approved to direct admit into doctoral degree cannot apply for reserving enrollment.

第 八 條 修讀學士學位應屆畢業生，應於核准逕修讀博士學位之學年，

取得學士學位，於就讀前未取得者，廢止其逕修讀博士學位資格。

Article VIII Graduating students of bachelor degree shall receive bachelor degree during the academic year of approval of direct admission into doctoral degree. Those who do not get bachelor degree will be abolished the qualification of direct admission into doctoral degree.

第九條 逕修讀博士學位學生，有下列情形之一者，經修讀系所學位學程會議審查通過及校長核定後，得申請回原系所學位學程繼續修讀碩士學位或申請轉入相關系所學位學程修讀碩士學位：

一、因故中止修讀博士學位。

二、未通過博士候選人資格考核。

三、未通過博士學位考試且未符合第十條規定。

前項學生經原系所學位學程或相關系所學位學程會議審查通過，並依規定修讀完成碩士學位應修課程，提出論文，經碩士學位考試委員會考試通過者，授予碩士學位，其修讀博士學位修業時間不併入修讀碩士學位最高修業年限核計。若在學期中核定轉入者，該學期以就讀碩士班計算。

Article IX Students who are granted direct admission into the doctoral program and are approved by degree program of department and president of TMU may ask to return to a department/graduate program/degree program or be transferred to another department/graduate program/degree program to pursue a Master's Degree under the following circumstances:

A.The student has ceased pursuit of PhD Degree for compelling reasons.

B.The student has failed to pass the examination of PhD candidate qualification.

C.The student has failed to pass the PhD dissertation exam and has violated Article 10 of these regulations.

The student's application for returning to a master's program or transferring to another program shall be reviewed in

relevant meetings of the department/graduate program/degree program and must be approved by the president of the college, with approval from the departments, institutes, departments and having received the president's recognition.

The said students shall be granted a Master's Degree once they complete all required courses and submit their thesis approved by the thesis committee. The period in which the said student studied for their PhD Degree is not considered as part of the permitted school year for the Master's Degree. If students get approved in middle of semester, the semester will be counted towards a master degree.

第十條 逕修讀博士學位學生修業期滿，通過博士學位候選人資格考核後，未通過博士學位考試，其博士學位論文經博士學位考試委員會認定合於碩士學位標準者，得授予碩士學位。

Article X Doctoral students who have completed all of the required courses and passed the PhD candidate qualification evaluation, but failed the degree examination, are granted a Master's Degree as long as the students' thesis is deemed to meet the master's thesis requirements by the thesis committee.

第十一條 各系所學位學程辦理逕修讀博士學位作業規定及認定基準，經系所學位學程會議及院務會議通過，提報教務會議核定後實施。

Article XI Each degree program of department conducts operation regulations and identified benchmarks of direct admission into the doctoral program shall be approved by degree program of department meeting and college meeting, and reported and approved in the academic affairs meeting, then implemented.

第十二條 本要點經教務會議通過，報請校長核定後公告施行；修正時，亦同。

Article XII These Guidelines become effective after approval by the Academic Affairs Committee and ratification by the University President. Amendments follow the same procedure.

臺北醫學大學傷害防治學研究所逕修讀博士學位作業細則

106 年 02 月 24 日所務會議新定通過

106 年 03 月 06 日院務會議新定通過

106 年 03 月 16 日教務會議新定通過

- 第一條 傷害防治學研究所 (以下簡稱本所)為讓學業成績優良，並具有學術研究潛力之碩士班研究生，得逕修讀博士學位，依本校學生逕修讀博士學位作業要點，訂定本細則。
- 第二條 本所碩士班研究生修滿一年級必修課程，修業成績總平均達80分以上，且各科成績無不及格者；並具研究潛力者，得申請逕修博士學位。
- 第三條 申請者應於本所規定期限內及依本校行事曆(約 2 月起)提出申請，申請逕修博士學位者需檢附下列資料：
- 一、逕修博士學位申請表一份。
  - 二、碩士班歷年成績單。
  - 三、副教授以上推薦函二封。
  - 四、現階段碩士論文報告及博士論文計畫書各一份。
  - 五、期刊論文著作抽印本或影印本(無者可免交)。
- 第四條 考試方式分為書面審查(50%)及面試(50%)，所長得聘任本校專任老師擔任書面審查及面試委員，並將成績彙整後提報所務會議討論通過錄取名單。評分標準如下：
- 一、在學成績及現階段碩士論文報告百分之二十。
  - 二、博士論文計畫書百分之三十
  - 三、面試成績百分之五十。
- 第五條 本所每年逕修博士學位名額，依本校「學生逕修讀博士學位作業要點」辦理，以本所當學年度教育部核定博士班招生名額百分之四十為限，但核定招生名額不足五名者，逕修讀博士學位名額至多以二名為限。
- 第六條 本所接受碩士班研究生逕修博士學位申請後，需於本校公告時限內召開資格審查會議，所長得聘任三至五人之考試委員擔任書面審查及面試委員，並公告符合面試名單進行面試；成績計算完成後，檢具系務會議紀錄、合格名冊及相關文件，陳報院長、教務長及校長核定後得准逕修讀博士學位。
- 第七條 本所核准逕修讀博士學位之研究生，為本校博士班一年級錄取生，自逕修讀博士學位起至少修業二年，自轉入博士班起所有的修業相關規定均應依照「臺北醫學大學傷害防治學研究所博士班修業規定」辦理。
- 第八條 逕修讀博士學位研究生，因故終止修讀博士學位，或未通過博士學位候選人資格考核，經系務會議審查通過及校長核定後，得再回原碩士班就讀。

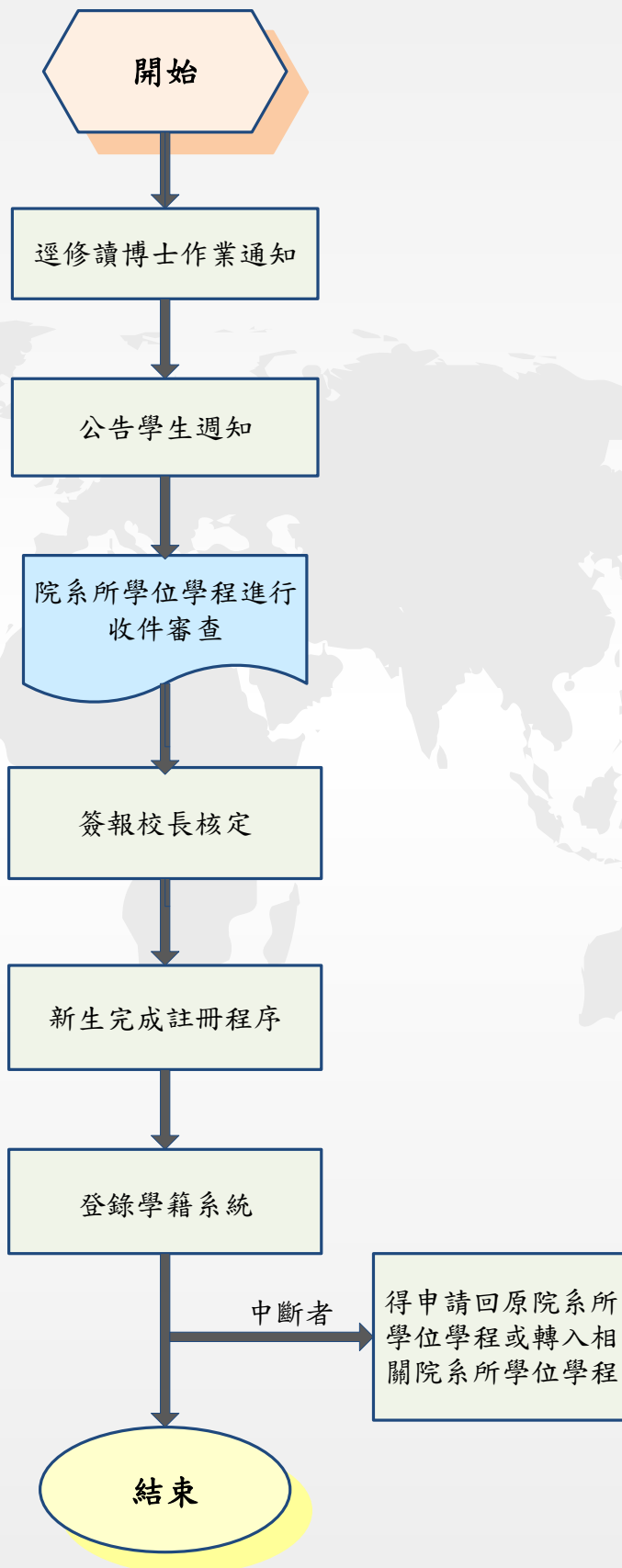
前項研究生依規定修畢碩士班應修課程，提出論文，經碩士學位考試委員會考試通過者，授予碩士學位，其在博士班修業時間，不併入碩士班最高修業年限核計。

第九條 逕修讀博士學位研究生修業期滿，通過博士學位候選人資格考核，但未通過博士學位考試，其博士學位論文經博士學位考試委員會決定，合於碩士學位標準者，得授予碩士學位。

第十條 其他未盡事宜，悉依教育部及本校相關規定辦理。

第十一條 本細則經所務會議、院務會議及教務會議通過後公告施行；修正時亦同。

## 逕修讀博士學位流程圖





# 臺北醫學大學學生逕修讀博士學位申請表

學生填寫欄

申請日期：     年     月     日

姓            名 (    親    簽    )		學            號	
系            所 學   位   學   程		年            級	
擬修讀博士 學   位   系   所 學   位   學   程		擬   入   學 學            期	學年度第            學期
聯   絡   電   話	(H) (C) (O)		
應   備   文   件	(請自行檢核✓，並依編號順序由上而下排列) <input type="checkbox"/> 1.歷年成績單(應屆畢業學士班應含各學期名次) <input type="checkbox"/> 2.著作、論文或發明 <input type="checkbox"/> 3.本校副教授以上推薦函 2 封(應述明受推薦者之研究潛力) <input type="checkbox"/> 4.其他 _____ (各系所學位學程另有規定應備之文件)		
指導教授 (修讀碩士學位期間)	行政老師	主任 / 所長	

注意事項：

- 1.填寫申請表前請務必詳閱本校「學生逕修讀博士學位作業要點」。
- 2.申請逕修讀博士學位學生應符合下列資格之一：
  - (1)修讀學士學位應屆畢業生，修業期間成績優異並具有研究潛力。
  - (2)修讀碩士學位學生，修業期間成績優異並具有研究潛力。
 前項所稱成績優異並具有研究潛力之基準，由各系所學位學程認定。
- 3.依本校行事曆規定時間提出申請；各系所學位學程另有規定者，從其規定。
- 4.獲准逕修讀博士學位學生應依新生註冊程序辦理各項註冊事宜，否則視同放棄入學資格。

臺北醫學大學碩、博班外國學生獎學金發放辦法  
TMU International Graduate Student Scholarship Regulations and Qualifications

101 年 1 月 18 日行政會議新訂通過

102 年 3 月 13 日行政會議修正通過

104 年 8 月 6 日行政會議修正通過

106 年 6 月 7 日行政會議修正通過

106 年 6 月 22 日北醫校秘字第 1060002084 號令修正，全文 13 條

第一條 本校為鼓勵外國優秀碩、博士生就讀本校，並推動參與國際研究及相關事務，特訂定「臺北醫學大學碩、博班外國學生獎學金發放辦法」（以下簡稱本辦法）。

Article 1. These rules were drafted to encourage outstanding international students to pursue a doctoral or master degree at TMU and to encourage students to participate in international research programs and related affairs.

第二條 獎助學金之種類如下：

- 一、A+類：提供每月生活費新臺幣二萬五仟元整，並減免學雜費。
  - 二、A 類：以博士班為原則，提供每月生活費新臺幣一萬六仟元整，並減免學雜費。
  - 三、B 類：提供每月生活費新臺幣一萬二仟元整，並減免學雜費。
  - 四、C 類：減免學雜費。
  - 五、其他：本校與他國政府簽訂合約之申請者則依合約內容辦理。
- 前項各類獎學金均適用博班生，碩班生僅適用 A+、B 及 C 類；其他類從其規定辦理。

Article 2. Scholarships by category

- a) Type A+: Students will receive a monthly subsidy of NT 25,000 plus a tuition waiver.
- b) Type A: Students will receive a monthly subsidy of NT 16,000 plus a tuition waiver.  
This type is available only for doctoral program students.
- c) Type B: Students will receive a monthly subsidy of NT 12,000 plus a tuition waiver.
- d) Type C: Students will receive a tuition waiver.
- e) Others: Applicants who have signed contracts with other governments are subject to the terms of those contracts.

Types A+, A, B and C are available to students pursuing a doctoral degree; types A+, B and C are available for students pursuing a master's degree. Others are specified by relevant regulations.

第三條 本辦法所定之獎學金，應逐年申請，在各學年度核准預算內，經外國學生招生暨獎學金審查委員會(以下簡稱審查委員會)審議，陳校長核定各類獎學金受獎名單後發放。獎學金名額及分配原則如下：

- 一、實際受獎名額，得視當年度各項經費預算及外國學位生人數彈性調整。
- 二、名額分配原則：各學院依當年度所獲分配名額，分配新生及舊生受獎名額。各學院並就申請學生繳交之資料進行審查，排定優先順序後，提交審查委員會進行審議。

每次受獎核定以一年為期，每月發放一次；新生入學自完成註冊之當月開始，第二學年續註冊舊生自該學年開始之月份開始發放，至該學年度結束為止(應屆畢業生發放到離校當月，最遲至七月底)。

可受獎之學年數限制如下：

- 一、博士班最多受獎三學年。
- 二、碩士班最多受獎兩學年。

依境外研修作業要點核准出國學習研究期間，獎學金發放以三個月為限。

Article 3. Scholarship beneficiaries are required to re-apply for scholarships every year, as the number of awardees is based on each academic year's budget. The awardee list will be reviewed by Taipei Medical University's Committee on International Student Scholarships and approved by the president of the university.

Principles of scholarship quotas and distribution:

- a) The number of awardees will be determined based on the budget of each academic year and number of international degree students.
- b) Award distribution policy: Colleges may distribute their awards to new and returning students based on the quotas given. A list of distinguished students will be submitted to the committee for final decisions after review by colleges.

The scholarship is granted to each beneficiary for one academic year and issued on a monthly basis. New students will start receiving subsidy after enrolment; as for returning students, it is for the full academic year (graduating students' scholarships expire once the clearance procedure is completed).

The duration of awards is limited to:

- a) Doctoral degree: maximum of 3 years.
- b) Master's degree: maximum of 2 years.

In accordance with student exchange events regulations, the duration for awardees receiving TMU scholarships for exchange events is limited to 3 months.

第四條 已通知受獎學生當年度未完成註冊、辦理保留入學資格、休學或轉學離校，或有行為

不當有損校譽或未依境外研修作業要點下出國經查屬實者，即取消獎學金。

受獎者經查申請過程若有偽造或不實之情事，撤銷其受獎資格，已領取之獎學金應予繳回。

Article 4. Scholarship beneficiaries will be disqualified effective immediately if they:

- a) fail to complete the registration process for the awarded academic year;
- b) defer placement;
- c) transfer or take leaves of absence;
- d) commit acts that undermine the university's reputation;
- e) violate the university's Study Abroad Guidelines during overseas exchange events;
- or
- f) provide forged documentation when applying for the scholarship.

Such students are required to return scholarship payments they have received.

第五條 依本辦法申請受獎者，應符合下列各款之基本資格：

- 一、符合教育部所定「外國學生來臺就學辦法」及本校相關之法規與執行細則。
- 二、未領有國合會(ICDF)獎學金、台灣獎學金、本校成績優異獎學金或其他按月發給之獎、助學金者。
- 三、未曾申請同一級學位或學程者。

Article 5. Eligibility

Students must be eligible to study in Taiwan according TMU regulations and Ministry of Education *Regulations Regarding International Students Undertaking Studies in Taiwan*. Those students who receive ICDF or Taiwan scholarships or other scholarship awards issued on a monthly basis are not eligible. Applicants should not have received scholarship from TMU for the same level of applying degree.

第六條 新生申請方式:

凡依本校「外國學生申請入學」方式申請者，審查委員會於審查入學資格時，同時核定是否提供獎學金。新生之審查結果，由國際事務處於申請入學年度入學前公佈，並通知申請人。若因申請人數不足或資格不符，受獎名額得從缺。

Article 6. Qualifications for new students

Scholarship qualifications will be reviewed along with admission applications. Final announcements will be made by the Office of Global Engagement and beneficiaries will be informed individually. Scholarship placements will remain vacant if there are insufficient numbers of applicants or if the applicants do not meet the requirements.

第七條 舊生申請續獎資格:

續獎生符合以下規定，始得依原核定標準繼續受獎，不符合者得調降其受獎種類，但

符合 A+類之規定者得提升至 A+類：

一、A+類

(一)博士班

前一學年(期)學業平均成績八十五分(含)以上者，且已有擔任單獨 第一作者，並以本校名義接受發表於五年平均 IF  $\geq 4$  或前 10% SCI 或 SSCI 或 A&HCI 或 EI 之原始型報告(Original Paper)。

(二)碩士班

前一學年(期)學業平均成績八十五分(含)以上者，且已有擔任單獨第一作者，並以本校名義接受發表於五年平均 IF  $\geq 3$  或前 20% SCI 或 SSCI 或 A&HCI 或 EI 之期刊論文。

二、A 類：

前一學年(期)學業平均成績八十五(含)分以上者，行為表現無不良紀錄者。

博二升博三生，至少要有一篇以本校名義接受發表 SCI 或 SSCI 或 A&HCI 或 EI 之期刊論文。

三、B 類：

前一學年(期)學業平均成績八十五(含)分以上者，行為表現無不良紀錄者。

四、C 類：

前一學年(期)學業平均成績八十分(含)以上者，行為表現無不良紀錄者。

Article 7. Qualifications for returning students

Scholarship for current beneficiaries who meet the following requirements will be extended to the next academic year. Those who failed to meet these requirements will receive reduced scholarships. Beneficiaries who meet the criteria for A+ scholarships will receive them.

a) Type A+:

- 1) Doctoral degree students: An 85 or above GPA from the last year/semester is required. Applicant must also be the first independent author of a SCI, SSCI, A&HCI or EI original paper published under the name of Taipei Medical University with a 5-year impact factor of 4 or above, or within the top 10%.
- 2) Master's degree students: An 85 or above GPA from the last year/semester is required. Applicant must also be the first independent author of a SCI, SSCI, A&HCI or EI original paper published under the name of Taipei Medical University with a 5-year Impact Factor of 3 or above or within the top 20%.

b) Type A: An 85 or above GPA from the last year/semester is required with no misconduct records. Doctoral degree students who are returning as a third year student are required to have published at least one paper in the name of Taipei Medical University in a SCI, SSCI, A&HCI, or EI journal.

c) Type B: An 85 or above GPA from the last year/semester is required with no misconduct records.

d) Type C: An 80 or above GPA from the last year/semester is required with no misconduct records.

第八條 初次申請之舊生以符合前條 A+類申請資格者為限。

Article 8. Qualifications for returning students who are new applicants are reviewed under the terms for Type A+.

第九條 舊生依本辦法申請獎助學金，應於申請截止日期前，檢附下列文件提出申請：

- (一)申請表一份。
- (二)在學成績單。
- (三)推薦信二封。
- (四)論文進度報告
- (五) SCI 或 SSCI 或 A&HCI 或 EI 之期刊論文

Article 9. Returning students are required to hand in the following documents before the deadline:

- a) Scholarship application form
- b) All TMU academic transcripts
- c) Two letters of recommendation
- d) Thesis progress report
- e) SCI, SSCI, A & HCI or EI journal article(s)

第十條 本辦法所定之獎學金，其申請時間，依本校每年公告之期程辦理。

Article 10. Annual application cycle deadlines for TMU scholarships will be determined by the Office of Global Engagement.

第十一條 依本校與他國政府簽訂合約提出申請者，則依合約內容辦理。其中依合約內容可申請第四年獎學金之受獎生，於博三升博四當年止三年內，曾在已接受發表的 SCI、SSCI、A&HCI 或 EI 之原始型報告中擔任單獨第一作者，始可提出申請。

Article 11. If it is stated in the contract signed by the Office of Global Engagement with foreign government(s) or education sector(s), PhD degree recipients are eligible to apply for TMU scholarships for the following academic year if they are the first author of an original paper published under Taipei Medical University's name on a SCI, SSCI, A&HCI or EI journal article within the past 3 years.

第十二條 本辦法之舊生續獎標準自 106 學年度起實施，於 105 學年度(含)以前入學，且符合 104 年 8 月 6 日行政會議修訂通過之本辦法申請資格之受獎生，得依原規定辦理。

Article 12: The regulations applied to returning students are effective since the academic year of

these regulations apply to students admitted for or after the 2017/2018 academic year. Recipients who were admitted in 2016 or earlier are covered by regulations amended by the Administrative Council on 6 August 2015.

第十三條 本辦法經行政會議通過後公告施行；修正時亦同。

Article 13. These regulations take effect after review by the Administrative Council; amendments follow the same procedures.

# 臺北醫學大學優秀境外研究生獎勵金發放辦法

## TMU Grants for Outstanding International Graduate Students

101年1月18日行政會議新訂通過

Approved by the Administrative Council on 2012-01-18

102年4月17日行政會議修正通過

Amended by the Administrative Council on 2013-04-17

103年4月16日行政會議修正通過

Amended by the Administrative Council on 2014-04-16

106 年 03 月 01 日行政會議修正通過

Amended by the Administrative Council on 2017-03-01

- 一、 本校為延攬優異境外學生攻讀碩、博士學位，培育具競爭力之國際人才，並鼓勵學生發表研究成果，特訂定優秀境外研究生獎勵金發放辦法(以下簡稱本辦法)。

### Article 1.

To attract outstanding international students to participate in the university's graduate programs as well as to encourage students to publish papers, the following regulations will govern TMU policies concerning sponsorship of outstanding international graduate students.

- 二、 申請資格：

### Article 2.

Application requirements

- 一、 新生，符合下列資格之一者：

New students who meet one of the listed requirements may apply:

- (一) 申請入學當年，同時獲得 ARWU 上海交大最新排名前 150 名或 QS 最新世界排名前 100 名境外大學之研究所錄取通知。



New students who received an enrollment letter from one of the best 150 universities (excluding universities in Taiwan) in the latest *Academic Ranking of World Universities* or the best 100 universities (excluding universities in Taiwan) in the latest *QS Ranking of World Universities* in the same year as student applied to TMU.

- (二) 入學前之前為 ARWU 上海交大最新排名前 150 名或 QS 最新世界排名前 100 名之境外大學畢業。

New students who graduated from one of the best 150 universities (excluding universities in Taiwan) in the latest *Academic Ranking of World Universities* or one of the best 100 universities (excluding universities in Taiwan) in the latest *QS Ranking of World Universities*.

- (三) 至申請日止三年內，已有擔任第一作者或通訊作者接受發表於 SCI 或 SSCI 或 EI 之原著論文。

New students who are the first author or corresponding author of a published SCI/SSCI/EI original paper which was accepted within three years prior to their TMU application date.

- (四) 曾獲本校書卷獎之境外學生。

International students who received Academic Achievement Awards from TMU in the past.

- (五) 海外聯合招生委員會及陸生聯招會統一分發，並將本校志願序列為第一順位之僑陸生(含港澳生)，申請碩士學位者，在本校大學部修讀期間平均成績 82 分(含)以上且畢業班排名前 30%；申請博士學位者，

在本校碩士修讀期間平均成績 85 分(含)以上。 Overseas Chinese students (including students from Hong Kong and Macau) and mainland Chinese students who listed TMU as their first choice when applying. Those applying for master's degree programs must have an overall average grade of 82 or higher and rank within the top 30% in their class while attending undergraduate programs at TMU. Those applying for Ph.D. programs must have an overall average grade of 85 or higher while attending master's degree programs at TMU.

二、獲得當地政府全額獎學金，且未依本校「外國學生獎助學金發放辦法」領取獎助學金之碩、博士生者。

Graduate students who receive a full scholarship from their visa issue government and who are not TMU International Student Scholarship recipients.

符合前項第一款資格者，每人每學期最多頒發獎勵金五萬元，至多獎勵二學年，最遲發放至畢業當學期止。在各學年度核准預算內，經境外研究生獎勵金審查小組審議獎勵金額度，受獎生不得同時兼領本校研究所優秀僑生獎學金、研究生入學優異獎學金等其他同性質補助。

A maximum of NT\$ 50,000 per semester for up to two academic years will be granted to new students who fulfill the first requirement. Within the approved budget in each academic year, the actual amount will be determined by the scholarship committee. Grant recipients are not allowed to receive similar financial aid such as the Outstanding Overseas Chinese Student Scholarship or the Outstanding Graduate Student Scholarship.

符合第一項第二款資格者，每月發放獎勵金新臺幣三仟元；新生入學自完成註冊之當月開始，第二學年續註冊舊生自該學年開始之月份開始發放，至該學年度結束為止(應屆畢業生發放至離校當月，最遲至七月底)。博士最多獎勵三學年，碩士最多獎勵二學年。

Applicants who fulfill the second requirement may receive NT\$ 3000 on a monthly basis. New students may start receiving the awards after they've completed their enrollment and until the end of the school's fiscal year; continuing students will receive their awards throughout the school's fiscal year. Graduating students will receive their grants until they graduate from the university and no later than the end of July. Qualified doctoral degree students may be awarded for up to three academic years; qualified master's degree students may be awarded for up to two academic years.

- 三、符合前條第一項之申請條件者，應檢具申請書及相關資料向國際事務處提出申請。經國際事務處審核後，彙整得獎名冊提報審查小組議決。

**Article 3.**

New students who fulfill the first requirement shall submit an application and other required documents to the International Office. The results will be announced after review by the International Office and the scholarship committee.

- 四、審查：審查委員由國際長、副國際長一名及各學院推派代表一名，組成優秀境外研究生獎勵金審查小組審定之。

**Article 4.**

The evaluation committee shall include the dean and one

associate dean from the International Office and representatives from each college.

五、 核發程序：由審查小組審核後，簽報校長核定，並造冊核

**Article 5.**

After scholarship recipients have been evaluated by the committee and approved by the president, an announcement will be made and students will receive their awards accordingly.

六、 受獎勵學生當年度休學或轉學離校者，或有行為不當有損校譽或未達修業標準之情形經查屬實，即停發獎勵金；休學者，期滿復學後即予續領。

**Article 6.**

Recipients who defer placement, receive a leave of absence, transfer to another university, damage TMU's reputation, or have poor academic records will be disqualified from receiving awards. Those who receive leaves of absence may continue to receive the award after they have registered to resume their studies.

七、 本辦法經行政會議通過後公告施行；修正時亦同。

**Article 7.**

These regulations were reviewed, amended and approved by the university's Administrative Council.

**臺北醫學大學大學部外國學生表現優異獎學金實施要點**  
**TMU Outstanding Foreign Undergraduate Student**  
**Scholarship Awards**

94 年 11 月 16 日行政會議新訂通過  
Approved by the Administrative Council on 2005-11-16  
100 年 12 月 14 日行政會議修正通過  
Amended by the Administrative Council on 2011-12-14  
102 年 3 月 13 日行政會議修正  
Amended by the Administrative Council on 2013-03-13  
103 年 1 月 15 日行政會議修正  
Amended by the Administrative Council on 2014-01-15  
106 年 03 月 01 日行政會議修正通過  
Amended by the Administrative Council on 2017-03-01

**第一條** 本校為獎勵成績及研究優異之大學部外國學生，依據學生就學獎補助辦法，特訂定臺北醫學大學大學部外國學生表現優異獎學金實施要點（以下簡稱本要點）

**Article 1.**

These regulations govern awards to outstanding foreign undergraduate students who have shown excellent academic and/or research performance.

**第二條** 本辦法分為成績優異及研究優異獎學金兩種。

**Article 2.**

This regulation governs the Excellent Academic Performance Scholarship and Excellent Research Performance Scholarship.

**第三條** 成績優異獎學金：

**Article 3.**

Excellent Academic Performance Scholarship:

一、獎學金名額：大學部每學期三名（可從缺）

Up to three undergraduate students may receive this award each semester.

二、獎學金金額：每名新台幣 50,000 元

The stipend is NT\$ 50,000 per student.

### 三、申請條件：

- (一)本校外國學生（以外國學生身份申請入學，且至申請學期為止已繳足學雜費者）。
- (二)前一學期學業成績平均八十分以上。
- (三)同時未領得本校其他獎學金者。

Applicants must meet the following requirements:

- A. They must be enrolled as foreign students and have fully paid their tuition fees by the date of application.
- B. They must submit records of their grades, with an average of no less than 80 for academic performance.
- C. They must not be recipients of any other TMU scholarship.

### 四、審查標準：申請人數超過獎勵名額時，優先條件依序如下：

- (一)前一學期未領得本獎學金者
- (二)班級排名百分比較前者
- (三)學業成績較高者
- (四)操行成績較高者

Selection priority: when more than three applicants apply in the same semester, priority will be given to:

- A. Those who didn't receive this scholarship the previous semester.
- B. Those with higher percentage rankings within their department.
- C. Those with higher academic scores.
- D. When academic rankings are the same, those with the highest performance on behavior will be preferred.

### 五、申請文件：

- (一)補助申請書。
- (二)附學生證影本、前一學期成績單，及其他優異表現參考資料(如課外活動表現)。

Required documents:

- 1. Application form
- 2. A copy of the applicant's student ID, transcript from the previous semester and other supporting documents (e.g. outstanding

extracurricular performance)

第四條 研究優異獎學金：

**Article 4.**

Excellent Research Performance Scholarship

一、申請資格：

Qualifications:

在學學生其研究成果以本校名義發表於 SCI、SSCI、EI 或 A&HCI 之期刊，且該篇論文學生為第一作者，指導教授(含共同指導教授)為通訊作者。

The student is required to be the first author and the advisor (including co-advisor) the corresponding author of an original paper published in the name of TMU, SCI, SSCI, EI, or A&HCI.

二、獎學金金額及申請文件：

Award amounts and required documents:

依研究發展處業管之「臺北醫學大學學生論文獎學金實施要點」向研究發展處申請。

Apply through the Office of Research and Development under the thesis regulations governing scholarships.

第五條 申請時間：每學期辦理一次。

**Article 5.**

Application period: once every semester

第六條 審核：委員由國際長、副國際長一名及學院各推派代表一名，組成審查小組審定之。

**Article 6.**

The evaluation committee will include the dean and one associate dean of the international office and representatives from each college.

第七條 核發程序：由審查小組審核後，簽報校長核定，公佈得獎名單，並造冊核發之。

**Article 7.**

After scholarship recipients have been evaluated by the committee and approved by the president, an announcement will be made and

students will receive their awards accordingly.

第八條 本要點經行政會議通過後公告施行；修正時亦同。

**Article 8.**

These regulations will be reviewed and amended by the university's Administrative Council.



臺北醫學大學外國學生進行國際交流獎補助實施要點

**Regulations for Taipei Medical University grants  
for international student exchange events**

100 年 12 月 14 日行政會議新訂通過

Approved by the Administrative Council on 2011-12-14

102 年 4 月 17 日行政會議修正通過

Amended by the Administrative Council on 2013-04-17

103 年 1 月 15 日行政會議修正通過

Amended by the Administrative Council on 2014-01-15

106 年 03 月 01 日行政會議修正通過

Amended by the Administrative Council on 2017-03-01

第一條、 本校為強化外國學生研究能力，鼓勵境外研修，以利其發表研究成果；並建立國際交流合作關係，依據學生就學獎補助辦法，特訂定臺北醫學大學補助外國學生進行國際交流獎補助實施要點（以下簡稱本要點）。

**Article 1.**

To strengthen the research capabilities of international students, the university encourages them to conduct research abroad to facilitate publication of research results and to build international collaborations. These regulations govern TMU policies concerning sponsorship of international student exchange events.

第二條、本要點獎補助對象如下，但不得同時領取本校其他同性質獎補助：

- 一、外國學生依「臺北醫學大學學生境外研修作業要點」，經其系所院及研修單位同意，至國外進行論文相關研習及見實習者。
- 二、由國際事務處授權委託協助推動校際交流之外國學生。
- 三、本要點之獎補助以上述兩種申請身分為優先考慮，如有餘額則視情況獎補助參加海外國際競賽績優之外國學生。

於海外國際會議中報告論文者，依「臺北醫學大學補助學生出席國際會議辦法」辦理申請。

**Article 2.**

Students may qualify under the following conditions:

1. Grants to conduct thesis-related research or attend internships abroad must comply with Taipei Medical University's Study Abroad Guidelines and receive approval from the student's TMU school or graduate institute as well as any related research centers.
2. International students who help the school's exchange collaboration events assigned by the International Office may also be eligible.
3. Students who meet one of the above conditions will be given priority. The remaining funds will be used to support students with excellent achievements in international competitions. Those who present theses at international meetings shall apply through the Office of Research and Development under the university's guidelines for attending international conferences.

第三條、本要點之獎補助，國際事務處每學期接受申請一次，申請期間另行公告之，在校修讀同一學位期間以獎勵二次為原則，申請所需繳交相關證明文件如下列：

一、境外研修

- (一)境外研修核定文件乙份
- (二)獎補助申請書乙份
- (三)在學成績單乙份
- (四)進修計畫書乙份

二、校際交流

- (一)獎補助申請書乙份。
- (二)校際交流計畫書乙份

**Article 3.**

The International Office accepts applications once every semester within an announced application time period. International students may be awarded twice within their studies for a degree, but may not simultaneously obtain similar support for the same purpose from multiple offices at the university. Required documents that must be submitted to the International Office to apply for the grant are listed below.

1. Research abroad

- (1) Approved overseas study or research documents
- (2) Grant application form
- (3) TMU transcripts

(4) Study or research plan

2. Exchange collaboration

(1) Grant application form

(2) Exchange collaboration plan

第四條、獎補助金額

#### **Article 4.**

Award amounts

##### 一、境外研修

每學期視經費預算及申請人數核定獎補助額度；亞洲、大洋洲地區以三萬元為上限；歐、美、非洲以五萬元為上限。獎補助額度得依申請人學業總成績排名、交流國家、交流單位、交流原因等指標，由審查小組另訂審查評分細則評定獎補助金額。

##### 1. Research abroad

Based on the permitted budget and number of applicants each semester, the maximum grant is NT\$ 30,000 for Asia and Oceania regions and NT\$ 50,000 for European, American and African regions. The award amount will be based on the applicant's academic performance and on the country, institution and purposes of exchange collaboration. More detailed regulations and requirements will be announced by the scholarship committee.

##### 二、校際交流

本款以獎補助外國學生進行交流地區境內交通費及活動費為原則，並由審查小組審定之。

##### 2. Exchange collaboration

TMU will sponsor activity fees and local transportation fees where the event is held. The committee will evaluate applications and decide on the award amount.

第五條、審核機制：

依本要點獎補助之申請案，由國際長、副國際長一名及學院各推派代表一名，組成審查小組審定之。

#### **Article 5.**

The evaluation process: Committee members including the dean and one

associate dean of the International Office and representatives from each college will evaluate applications.

第六條、經核定獎補助者，申請人如有變更或取消行程等，應事先陳報各系所及國際事務處，並送原審查小組審核，已核發之獎學金得予以追回。

**Article 6.**

If there are any changes to or cancellations of the grant recipient's plans, these should be reported to their department and the International Office for re-evaluation by the same committee in advance. The grant may have to be returned.

第七條、本要點經行政會議通過後公告施行；修正時亦同。

**Article 7.**

These regulations are to be reviewed, amended and approved by the university's Administrative Council.

臺北醫學大學研究生指導教授資格要點

**Taipei Medical University Guidelines for advisors'  
qualifications\***

101 年 6 月 28 日教務會議修正通過  
Amended and approved at Academic Affairs Committee Meeting on June 28<sup>th</sup>, 2012

第一條 臺北醫學大學(以下簡稱本校)為使研究生之指導教授資格有所規範，依學位授予法及本校碩士及博士學位考試實施細則，訂定本要點。

Article I These guidelines are enacted to regulate advisors' qualifications for graduate students by Degree Conferral Law and Taipei Medical University Implementation Guidelines of master and PhD degree examination.

第二條 研究生之指導教授資格：

一、碩士班：

- 1.主指導教授須具本校專任助理教授或專任助研究員以上資格。
- 2.專任教師或專任研究人員於退休前一年起不得擔任主指導教授。
- 3.共同指導教授須具助理教授或助研究員以上之資格，或獲有博士學位，在學術上著有成就經系所學位學程會議核定者。

二、博士班：

- 1.主指導教授須具本校專任助理教授或專任助研究員以上資格，但助理教授或助研究員須具博士後研究年資兩年以上。
- 2.專任教師或專任研究人員於退休前三年起不得擔任主指導教授。
- 3.共同指導教授須具助理教授或助研究員以上之資格，或獲

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\* The Chinese version of this document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.

有博士學位，在學術上著有成就經系所學位學程會議核定者。

Article II      Advisors' qualifications for graduate students

A. Master Degree Program

1. The major advisor's qualifications should be a higher level than full-time assistant professor or full-time assistant researcher.
2. Full-time instructors and full-time researchers are not allowed to represent major advisor one year before retirement.
3. A co-advisor's qualifications should be a higher level than the assistant professors', assistant researchers' or Ph.D. degrees' and achievement should be approved by the respective department/graduate program/degree meeting.

B. Ph.D. Degree Program

1. The major advisor's qualifications should be a higher level than the full-time assistant professors' or full-time assistant researchers', but assistant professors or assistant researchers need to have over two years of postdoctoral research.
2. Full-time instructors or full-time researchers are not allowed to represent a major advisor three years before retirement.
3. A co-advisor's qualifications should be a higher level than assistant professors' or assistant researchers' or a Ph.D. degrees' and achievement should be approved by the respective department/graduate program/degree meeting.

第三條      研究生所屬系所學位學程若與校外研究機構(關)合辦者，得依本要點第二條規定，聘任該機構(關)研究人員擔任主指導教授，但應自本校師資中擇至少一位為共同指導教授。

Article III      If postgraduate degree programs cooperate with an off-campus research institution, they should obey article II to

appoint a researcher of the institution who had served as major advisor, but they need to select at least one co-advisor in TMU faculty.

第四條 凡為研究生三等親內親屬或重大利害關係人，不得擔任其主指導教授及共同指導教授；主指導教授及共同指導教授人數，碩士班二人為限，博士班三人為限。

Article IV The students' spouse or relatives within the third-degree of kinship (including relatives by blood and affinity) or significant involved parties are prohibited from acting as the graduate student's thesis advisor or co-advisor. The number of major advisors and co-advisors is two people for master degree program and three people for Ph.D. program.

第五條 主指導教授指導博士生於修業年限未能畢業，該教師或研究人員得酌減指導新入學博士生；主指導教授指導碩士生畢業後五年內論文未發表達三位，該教師或研究人員得酌減指導新入學碩士生。

Article V The major advisor who holds a PhD student from graduation in a year of study may reduce the number of newly enrolled Ph.D. students. A major advisor with up to three unpublished master's theses within five years after graduation may reduce number of new enrolled master degree students.

第六條 研究生初次申請指導教授及變更指導教授程序，依各系所學位學程規定辦理；指導教授依規定申請完成後，由系所學位學程建置於學位考試系統。

Article VI Postgraduate students should abide by the regulations of their respective department/graduate program/degree to apply for an advisor or a change of advisor. After completion of application, advisors will be signed up on the degree examination system by the respective department/graduate program/degree.

第七條 各系所學位學程得自訂高於本要點門檻之指導教授規定，並經系所學位學程會議及院務會議通過後公告施行。

Article VII Respective department/graduate program/degree should customize a stricter regulation of advisors than this guideline, and it should become effective as well as announced after approval by the respective department/graduate program/degree meeting and general assembly.

第八條 其他未盡事宜，悉依教育部與本校相關規定辦理。

Article VIII Issues not stipulated in this document are to be resolved according the Regulations by the Ministry of Education and Taipei Medical University relevant regulations.

第九條 本要點經教務會議通過後公告施行；修正時，亦同。

Article IX These Procedures become effective after approval by the Academic Affairs Committee. Amendments follow the same procedure.



臺北醫學大學碩士及博士學位考試實施細則

**Taipei Medical University Implementation Guidelines of  
master and PhD degree examination\***

105 年 06 月 17 日北醫校教字第 1050002030 號令修正，全文 14 條  
Amended by document No. 1050002030 TMU Xiao Jiao Wen on June 17th, 2016 for 14 articles

第一條 本校為使碩士及博士學位考試有所規範，依大學法及其施行細則、學位授予法及其施行細則及本校學則，訂定「臺北醫學大學碩士及博士學位考試實施細則」(以下簡稱本細則)。

Article I These implemented guidelines are enacted to regulate master and PhD degree examination by University Act, Enforcement Rules of the University Act, Degree Conferral Law and Taipei Medical University Implementation Guidelines of master and PhD degree examination

第二條 研究生符合下列各項規定者，得申請碩士或博士學位考試：

- 一、碩士班修業滿一年，博士班修業滿二年。修讀碩士學位學生逕行修讀博士學位者，應在碩士班修業滿一年、博士班修業滿二年，合計三年。修讀學士學位應屆畢業生逕行修讀博士學位者，博士班修業滿三年。
- 二、修畢各該系所學位學程規定之應修科目與學分及研究倫理課程；碩士班至少修畢二十四學分、博士班至少修畢十八學分、逕修讀博士學位者，至少修畢三十學分(含碩士班期間所修學分數)。
- 三、已完成論文初稿。
- 四、博士班研究生應經資格考核及格，碩士班研究生必要時亦得要求其經資格考核及格。
- 五、前款資格考核之科目與規定由各系所學位學程自行訂定，惟不得違反本細則之規定。

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\* The Chinese version of this document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.

- Article II Postgraduate students who meet the following regulations are eligible to apply master or PhD degree examination:
- A. Master students who study Ph.D. degree continuously should study one year in master degree/program and two years in doctoral degree/program. Graduating students of bachelor who study Ph.D. degree continuously should study three years in doctoral degree/program.
  - B. Students must complete required subjects, credits and research ethics courses of regulation from respective department/graduate program/degree. The minimum number of credits required for master degree/program is 24 credits. The minimum number of credits required for doctoral degree/program is 18 credits. The minimum number of credits required for doctoral degree/program continuously is 30 credits, including credits of master degree/program.
  - C. Students must complete first draft of thesis or dissertation
  - D. Postgraduate students of doctoral degree/program should pass qualification examination. If necessary, postgraduate students of master degree/program should also pass qualification examination.
  - E. Previous subjects and regulations of qualification examination should be enacted by respective department/graduate program/degree. However, these guidelines must not be violated.

- 第三條 研究生申請碩士或博士學位考試，應依下列規定辦理：
- 一、依本校行事曆規定時間內提出申請。
  - 二、填妥碩士及博士學位考試申請資料，並檢附論文初稿及摘要。
  - 三、經指導教授推薦及所屬系所學位學程主管、院長同意後，由註冊組彙整簽報教務長備查。

- Article III Postgraduate students who apply for master or doctoral degree / program should obey the following regulations of conduct:
- A. Apply within the specified time of TMU calendar.

- B. Submit application form of master and doctoral degree examination, and attach first draft of thesis and abstract.
- C. After approval by recommendation of advisor, supervisor of respective department/graduate program/degree and dean of the department/graduate, application will be organized and reported by register section to be approved for investigation by dean of office of academic affairs.

第四條 學位考試依下列程序進行：

- 一、成立碩士或博士學位考試委員會。
- 二、辦理碩士或博士學位考試。

Article IV Degree examination is conducted with following procedures:

- A. Establishment of master or doctoral degree examination committee.
- B. Conduct master or doctoral degree examination

第五條 組織碩士或博士學位考試委員會，應依下列規定辦理：

- 一、碩士學位考試委員三至五人，其中校外委員以三分之一為限，由各系所學位學程主管依指導教授建議名單圈選並指定一人為召集人；博士學位考試委員五至九人，其中校外委員須三分之一以上，由院長依各系所學位學程建議名單圈選並指定一人為召集人。指導教授及共同指導教授不得擔任召集人。
  - 二、博士學位考試委員，除對博士學位候選人所提論文學科、創作、展演或技術報告有專門研究外，並應具有下列資格之一：
    - 1. 曾任教授者。
    - 2. 擔任中央研究院院士或曾任中央研究院研究員者。
    - 3. 曾任副教授或擔任中央研究院副研究員，在學術上著有成就者。
    - 4. 獲有博士學位，在學術上著有成就者。
    - 5. 屬於稀少性或特殊性學科，在學術或專業上著有成就者。
- 第 3 小目至第 5 小目之提聘資格認定標準，由各系所學位學程會議訂定之。

三、碩士學位考試委員，除對碩士班研究生所提論文學科、創作、展演或技術報告有專門研究外，並應具有下列資格之一：

1. 曾任教授、副教授者。
  2. 擔任中央研究院院士或曾任中央研究院研究員、副研究員者。
  3. 獲有博士學位，在學術上著有成就者。
  4. 屬於稀少性或特殊性學科，在學術或專業上著有成就者。
- 第 3 小目、第 4 小目之提聘資格認定標準，由各系所學位學程會議訂定之。

四、指導教授及共同指導教授之外委員應過半。

五、本校兼任教師得為校外委員。

六、碩士學位考試委員由系所學位學程主管就符合資格教師人選中圈選核定；博士學位考試委員由院長就符合資格教師人選中圈選核定。並由註冊組彙整簽報後以校長名義核發聘函。

Article V To organize master or doctoral degree, examination committee should conduct with following regulations:

- A. The examination committee of master degree examination consists of three to five members, at least one third of members shall be from other universities. Members of the Examination Committee are recommended by the thesis advisor, and one of them must be assigned to represent the convener by supervisor of respective department/graduate program/degree. The examination committee of doctoral degree examination consists of five to nine members, at least one third of members shall be from other universities. Members of the Examination Committee are recommended by respective department/graduate program/degree, and assigned one of them must be assigned to represent the convener by dean of department/graduate. Student's thesis advisor and co-advisor are not allowed to be committee convener.
- B. Doctoral degree examination committee members should have following qualifications in addition to have specialized

research of thesis subject, creation, performance or technical reports from doctoral degree candidate.

1. Has been a professor.
2. Has been a committee member or researcher in Academia Sinica.
3. Has been an associate professor or associate researcher in Academia Sinica in any profession or specialization.
4. Has obtained doctoral degree in any profession or specialization.
5. Has achievement on rare or extraordinary subjects in any profession or specialization.

Details regarding qualifications specified in 3 and 5 shall be determined by the academic affairs meetings of respective department/graduate program/degree.

- C. Master degree examination committee member should have following qualifications in addition to having specialized research of thesis subject, creation, performance or technical reports from master degree candidate.

1. Has been a professor or associate professor.
2. Has been a committee member, researcher or associate researcher in Academia Sinica.
3. Has obtained doctoral degree in any profession or specialization.
4. Has achievement on rare or extraordinary subjects in any profession or specialization.

Details regarding qualifications specified in 3 and 4 shall be determined by the academic affairs meetings of respective department/graduate program/degree.

- D. The number of committee members aside from advisor and co-advisor should be more than half of the total number of the committee members.
- E. Faculty members can serve as off-campus committee members.

F. Members of master degree examination committee are assigned as qualified faculty candidates by supervisor of respective department/graduate program/degree. Members of doctoral degree examination committee are assigned as qualified faculty candidates by dean of department/graduate. The list is organized and reported by register section and certificates of appointment are issued in name of president.

第六條 辦理學位考試，應符合下列規定：

- 一、研究生申請學位考試核准後，由系所學位學程通知檢具繕印之學位論文初稿(繳交實際需要之份數)，送請所屬單位審查，符合規定後，擇期辦理有關學位考試事宜。考試方式，以面試行之，必要時得舉行筆試或在實驗室舉行實驗考試。學位考試應於校內進行，考試方式以面試行之，必要時得舉行筆試或在實驗室舉行實驗考試；因不可抗力因素申請於境外視訊學位考試者，須經系所學位學程會議通過、院長核定並送教務處備查後得以辦理，該系所學位學程應全程錄音及錄影存檔備查十年。
- 二、學位考試成績，以出席委員無記名投票之平均分數決定之；投票以一次為限，碩士學位考試有二分之一以上委員或博士學位考試有三分之一以上委員評定為不及格者，即以不及格論。
- 三、考試委員應親自出席委員會，不得委託他人為代表。學位考試應有三分之二以上委員出席。但碩士學位考試委員會至少應有委員三人出席，博士學位考試委員會至少應有委員五人出席；博士班學位考試出席委員中須有校外委員三分之一以上參加，否則不得舉行考試；已考試者，其考試成績不予採認。
- 四、學位考試時，必須評定成績；其未評定成績者，以考試不及格論。

- 五、學位考試成績不及格，其延長修業年限尚未屆滿者，得於次學期或次學年重考，重考以一次為限；重考成績仍不及格者，應令退學。
- 六、考試委員對碩士、博士學位論文，應就下列各主要項目評定之。
1. 研究之方法。
  2. 資料之來源。
  3. 文字與結構。
  4. 心得、創見或發明。
- 博士學位論文之評定，應特別著重其心得、創見或發明。
- 七、學位論文以中文撰寫為原則；前經取得學位之論文，不得再行提出。
- 八、經教務會議認定之應用科技類研究所碩士班研究生，論文得以技術報告代替，其碩士論文封面改以「技術報告」稱之。
- 九、論文、技術報告有抄襲、偽造及代寫等舞弊情事，經碩士或博士學位考試委員會審查確定者，以不及格論。

Article VI To conduct degree examination should obey the following regulations:

A. After approval of application for degree examination, respective department/graduate program/degree will provide information regarding first draft of thesis, including original one and actual number of copies. These will be sent to relevant departments for examination. After meeting the regulations, a date will be selected to conduct relevant degree examination matters. The examination is conducted by interview. If necessary, it will be changed to a written examination or experiment examination in laboratory. Degree examination should be held in the campus and conducted by interview. If necessary, it will be changed to written examination or experiment examination in laboratory. Due to inevitable factors, those who apply overseas video degree examination should be passed by respective department/graduate program/degree meeting, approved by dean of department/graduate and submitted to office of

academic affairs and saved for reference. The department/graduate program/degree should have whole audio and video recording archived for ten years.

- B. The results of degree examination should be determined by average scores of secret ballot by present members. Each member can only vote one time. If over half of members for master degree examination or over one third of members for doctoral degree examination are assessed as failure, the student's thesis will be graded as failed.
- C. The examiners should attend the committee in person and not delegate others. Over two third of members should attend degree examination. At least three members of master degree examination committee or at least five members of doctoral degree examination committee should attend. Over one third of off-campus members should attend the degree examination of doctoral degree program. Otherwise, the examination will be canceled. Results of those who have been examined will not be accepted.
- D. The results must be assessed on degree examination. Otherwise, the student's thesis will be graded as failed.
- E. Students within the permitted length of study who fail the thesis examination may retake the examination in the next semester or next year if it is within the permitted length of study. Students who fail the second thesis examination must withdraw from the program.
- F. Examiners should assess master's thesis and doctoral dissertations on the following major items:
  - 1. Research Method
  - 2. Information Sources
  - 3. Text and Structure
  - 4. Review, invention and innovation

The evaluation of doctoral dissertations should focus on their review, innovation or invention.



G. Thesis or dissertation should be written in Chinese. Any published theses or dissertations are not allowed to apply again.

H. Thesis of postgraduate students who studying in graduate institute of Applied Science and Technology should be replaced by technical reports, and the thesis cover is changed to "technical report".

I. If copyright breaching or cheating is found to have occurred and is confirmed by the examination committee, the student's thesis will be graded as failed.

第七條 學位考試每學期舉行一次，其日程依本校行事曆規定。學位考試得於資格考試同一學期內舉行，亦得因故延期；惟須在修業年限內舉行。

Article VII Degree examination is only held once in each semester, and the date will follow the regulation of TMU calendar. Degree examination and qualification examination should be held in same semester and can be postponed for reasons as long as held within year of study.

第八條 學位考試成績，以七十分為及格，一百分為滿分，並以出席委員評定分數平均決定。

Article VIII A score of 70 is considered the passing score for degree examinations; a score of 100 is considered the perfect score. The scores are given through total average by present committee.

第九條 已申請學位考試之研究生，若因故無法於該學期內完成學位考試，應於本校行事曆規定學期結束日之前，報請學校撤銷該學期學位考試之申請。未撤銷亦未舉行考試者，以一次不及格論。

Article IX If postgraduate students who have applied degree examination cannot finish degree examination in current semester for reasons, they should apply for cancellation of degree examination before the deadline indicated in the TMU calendar. Theses belonging to those who did not apply for cancelation and held examination will be graded as failed.

第十條 學位考試舉行後，各系所學位學程應俟研究生繳交附有考試委員審定書、論文書目公開同意申請書等之論文後，始得將該生學位考試成績送教務處登錄，惟至遲上學期應於一月卅一日前，下學期應於七月三十一日前送達。

通過學位考試之研究生，應繳交學位論文紙本、完成全文電子檔上網建檔、學位考試成績，並於辦妥離校程序後，教務處始得發予學位證書。

論文(含紙本及電子檔)之繳交期限，第一學期為二月十五日、第二學期為八月二十日，逾期未交論文但未達修業年限者，次學期仍應註冊，並應於該學期公告時程內辦妥離校手續，逾期仍未辦理者，該學位考試以不及格論。修業年限屆滿仍未依規定繳交論文者，應予退學。

Article X After degree examination, respective department/graduate program/degree should ask student to submit thesis with examination report of committee and public consent application of bibliography, and send student's result to office of academic affairs to sign up before January 31<sup>st</sup> in first semester or July 31<sup>st</sup> in second semester.

The student who passed degree examination should submit written thesis, completion of uploading full text electronic files, and results of examination. After completion of graduation procedures, office of academic affairs will issue degree certification.

The deadline of submitting a thesis, which includes a written and electronic file is February 15<sup>th</sup> in first semester and August 20<sup>th</sup> in second semester. Those who did not submit their thesis before deadline and are still within the permitted length of study need to register in the next semester and complete the graduation procedure before the announcement timetable in current semester. If students still do not finish, the student's thesis will be graded as failed. Students who are not within the permitted length of study and did not submit a thesis should be withdrawn.

第十一條 修讀碩士學位學生於修業期間或修讀學士學位應屆畢業生，成績優異並具有研究潛力者，於學期開始上課前經擬就讀院系所學位學程之會議通過及校長核定後，得准逕修讀博士學位。

前項研究生因故中止修讀博士學位、未通過博士候選人資格考核、未通過博士學位考試且未符合本條第 3 項規定，經修讀院系所學位學程會議審查通過及校長核定後，得申請回原院系所學位學程繼續修讀碩士學位或申請轉入相關院系所學位學程修讀碩士學位。

逕修讀博士學位學生修業期滿，通過博士學位候選人資格考核後，未通過博士學位考試，其博士學位論文經博士學位考試委員會認定合於碩士學位標準者，得授予碩士學位。

Article XI After approval by respective department/graduate program/degree and ratified by President, a master degree student or graduating student of bachelor who has excellent results and research potential should plan to study doctoral degree program continuously before the beginning of semester. Postgraduate students who stop studying doctoral degree, fail to pass qualification examination of Ph.D. candidate, fail to pass doctoral degree examination and fail to meet article III of these guidelines, should return to their original department/graduate program/degree to keep studying for a master degree or transfer to relevant a department/graduate program/degree to study for a master degree. Continuous Ph.D. students who finished years of study, passed qualification examination for Ph.D. candidates, fail to pass doctoral degree examination and recognized the dissertation which meets master degree standard by doctoral degree examination committee will granted a master's degree.

第十二條 碩、博士論文應以文件、光碟或其他方式，保存於國家圖書館。

Article XII Master's thesis and doctoral dissertation should be electronically stored in National Library by files, CD or another way.

第十三條 於已授予之學位，如發現論文、創作、展演或書面報告、技術報告有抄襲、偽造及代寫等舞弊情事，經調查屬實者，應予撤銷學位。

同時在校內或他校具雙重學籍者(雙聯學制不在此限)，兩校論文題目及內涵應有所不同，經調查以相同論文取得學位，應予撤銷本校學位。

為研究生三親等內親屬或重大利害關係人，應自行迴避不得擔任該生之指導教授、共同指導教授或考試委員，經發現者將撤銷其資格；如已完成考試，則該次考試成績無效；如已授予學位始發現時，應予撤銷學位。

前述撤銷學位情事，應於公告註銷其已發之學位證書後，通知當事人繳還該學位證書，並將撤銷與註銷事項，通知其他大專校院及相關機關(構)。

Article XIII Degrees that are already certified are to be revoked if their corresponding documents, such as thesis, writing, presentation or reports are later found to have breached a copyright or to contain cheating.

Students with double student status in TMU or other universities at the same time, except for double major, should have theses containing different content. TMU degree should be withdrawn if an investigation concludes that the same thesis was awarded two separate degrees.

The students' spouse or relatives within the third-degree of kinship (including relatives by blood and affinity) and significant involved parties are prohibited from acting as the graduate student's thesis advisor, co-advisor or thesis examination committee member. Students will be revoked qualification if found. If examination has been completed, the results will be considered invalid. The degree should be revoked if degree had already been certificated.

Degree revocation should result in announced cancellation of issued degree certificate and notification to the student to

return the certificate for revocation and cancellation. All relevant universities and institutions should be informed.

第十四條 本細則經教務會議通過後公告施行，並報教育部備查。

Article XIV These Procedures become effective after approval by the Academic Affairs Committee and record in Ministry of Education.

# 臺北醫學大學碩士 / 博士學位考試委員審定書

(本文件影本與論文一併裝訂)

論文題目(中文)

(英文)

本論文係 \_\_\_\_\_ 君(學號 \_\_\_\_\_)於  
臺北醫學大學 \_\_\_\_\_ 學院 \_\_\_\_\_ 系所學位學程完成  
之碩士 / 博士學位論文，承下列委員審查通過及口試及格，特此證明。

論文考試委員：

召集人簽名

\_\_\_\_\_  
(姓名職稱，服務單位)

委員簽名

\_\_\_\_\_  
(姓名職稱，服務單位)

委員簽名

\_\_\_\_\_  
(姓名職稱，服務單位)

委員簽名

\_\_\_\_\_  
(姓名職稱，服務單位)

委員簽名

\_\_\_\_\_  
(姓名職稱，服務單位)

共同指導教授簽名

\_\_\_\_\_  
(姓名職稱，服務單位)

指導教授簽名

\_\_\_\_\_  
(姓名職稱，服務單位)

中 華 民 國 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

# Taipei Medical University Graduate Thesis Certification

(A completed copy of this form must be bound in submitted thesis)

\_\_\_\_\_ (Title)

This thesis is the master's degree thesis/doctoral dissertation of \_\_\_\_\_ (Name) in the \_\_\_\_\_ (Department Name) at Taipei Medical University. This work has been judged satisfactory by the committee members after the degree candidate passed an oral examination.

Committee:

Thesis Advisor

(Name) (Institution, Title)

Thesis Co-Advisor

(Name) (Institution, Title)

Committee Member

(Name) (Institution, Title)

Committee Member

(Name) (Institution, Title)

Committee Member

(Name) (Institution, Title)

Committee Member

(Name) (Institution, Title)

YYYY, MM, DD

**臺北醫學大學電子暨紙本學位論文書目同意公開申請書**  
(本文件影本與論文一併裝訂)

申 請 人 姓 名		畢 業 年 月	民 國      年      月
學                      號		學                      位	<input type="checkbox"/> 碩士班 <input type="checkbox"/> 博士班
系 所 學 位 學 程			
論 文 題 目			
<b>同意項目</b>			
<input type="checkbox"/> 立即公開	※若選擇立即公開，相關研究成果即將喪失申請專利權利		
<input type="checkbox"/> 延後公開 含紙本論文及電子 論文書目資料(包 含書目、目次、摘 要、引用文獻)	延後公開原因： <input type="checkbox"/> 已申請專利並檢附證明，專利申請案號：_____		
	<input type="checkbox"/> 準備以上列論文投稿期刊 <input type="checkbox"/> 其他：_____		
	公開日期： 民國          年          月          日起 (年限最長為 5 年)		
※請詳閱以下三項後於下方打勾，若未勾選則無法完成申請，審核單位無法核章： <input type="checkbox"/> 本申請書正本經圖書館核章並完成上傳電子論文後，印製論文平裝本連同其他學位考試資料送至系所學位學程彙整後，統一轉由註冊組辦理；另各保管單位應盡保密責任。 <input type="checkbox"/> 如延後公開，請務必確認公開日期與電子論文提交系統之延後公開年限一致。 <input type="checkbox"/> 請確認為論文內容無涉及著作權爭議及個資暴露之情事，以避免論文公開後，發生相關法律責任歸屬問題。			
申請人簽名：		系所學位學程章戳：	圖書館章戳：
指導教授簽名：			
系所學位學程主管簽名：			

申請日期：民國\_\_\_\_\_年\_\_\_\_\_月\_\_\_\_\_日



# Taipei Medical University Graduate Student Thesis Publication Agreement

**(This document is required to bind in the thesis)**

Applicant (Please Print)		Graduation Date	(YYYY/MM)
Student ID		Degree	<input type="checkbox"/> Master's <input type="checkbox"/> Ph.D.
Department			
Thesis/Dissertation Title			
<b>Options for publication</b>			
<input type="checkbox"/> <b>Immediate publication</b>	<b>Note: Publishing immediately might lose the right to apply for patent(s) for thesis findings.</b>		
<input type="checkbox"/> <b>Postpone publication</b> Include paper copy and electronic of thesis material ( i.e. title, contents, abstract, and references)	<b>Reasons for postponing:</b> <input type="checkbox"/> Applied for patent and attached certificate, Patent application NO.: _____ <input type="checkbox"/> Preparation for submitting an article to a journal based on part of my thesis / dissertation. <input type="checkbox"/> Others: _____		
	<b>Public Date:</b> _____ (YYYY/MM/DD)(maximum: 5 years)		
<p><b>Please tick the box after you read each statement clearly, otherwise, the application won't be accepted.</b></p> <input type="checkbox"/> Submit this form to Library for review and upload electronic thesis to Electronic Theses & Dissertation Service System: <a href="http://cetd.tmu.edu.tw/main/index">http://cetd.tmu.edu.tw/main/index</a> . After electronic documents have been confirmed and approved, submit bound thesis/dissertation (softcover) and degree exams documents to program office. <input type="checkbox"/> If applicants choose postponing publication, please make sure the public date filled in this form and online system are consistent. <input type="checkbox"/> In order to avoiding legal responsibility issue after the publication of the article. Please check the thesis/dissertation doesn't involve in the copyright controversy or reveal personal information.			
<b>Applicant:</b>  <div style="text-align: right;">(signature)</div>		<b>Stamp of Department:</b>	<b>Stamp of TMU Library:</b>
<b>Thesis advisor:</b>  <div style="text-align: right;">(signature)</div>			
<b>Director/Chair:</b>  <div style="text-align: right;">(signature)</div>			

**Date of application:** \_\_\_\_\_ (YYYY/MM/DD)

\* The Chinese version of this document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.





(A completed copy of this form must be bound in submitted thesis)

Thesis Title			
Thesis Advisor		Job Title	
Student Name		Department	
		Student ID #	
Defense Date	(YYYY/MM/DD)                      Time		
Location			

The confidential information shall be used by the Committee Member/Attendee only for the purpose of examining the thesis as part of the requirements of the Graduate Program in which the student named above is enrolled.

[illegible]

# 臺北醫學大學學生畢業離校程序表

學生填寫欄

申請日期： 年 月 日

姓 名		學 號	
系 所 學 位 學 程		E - m a i l	
聯 絡 電 話		畢 業 後 通 訊 地 址	(郵遞區號) □□□
委 託 代 領	本人因故不克親自辦理離校程序， 特委託 _____ 關係： _____ 身分證字號： _____ 電話： _____ 領取學位證書，若有遺失或損毀，本人願負全責。 委託人親簽： _____ <b>【受委託人應攜帶本人及委託人身分證明文件】</b>		
指導教授 (研究生適用)	行政老師 (研究生適用)		生涯發展與就業輔導組
		填寫畢業問卷	
保管組	圖書館	國際學生組 (僑生、陸生與外國學生適用)	註冊組
研究生須上傳論文電子檔與繳交親簽授權書乙份		研究生請於辦理離校程序前兩天，先向系所辦公室確認，已將學位考試通過資料與平裝論文繳至註冊組	

注意事項：

- 離校程序完成後，應至教務處註冊組憑學生證(驗後歸還)領取學位證書；學生證遺失者，請攜帶其他有照證件辦理離校，以茲證明。
- 研究生辦理離校程序前兩天，請確認：
  - 已將論文電子檔上傳至本校圖書館「電子學位論文服務系統」(<http://cetd.tmu.edu.tw/main/index>)與繳交親簽授權書乙份。
  - 請先向系所辦公室確認，已將學位考試通過資料與平裝論文乙本繳至註冊組。
- 办理流程：
  - 研究所：指導教授→行政老師→生涯發展與就業輔導組→保管組→圖書館→外國學生事務組(僑生、陸生與外國學生)→註冊組
  - 大學部、二技：生涯發展與就業輔導組→保管組→圖書館→外國學生事務組(僑生、陸生與外國學生)→註冊組

# Taipei Medical University Graduation Procedure Application Form

Filled out by the Student

Date of Application: (yyyy) (mm) (dd)

Name (Print Name)		Student ID	
Department		E-mail	
Phone		Address	(zip code) □□□
Authorization	<p>Due to unforeseen circumstances, I am unable to personally participate in the graduation procedures, and hereby authorize :          (Contact Phone: _____ ID number: _____ ) to          receive the diploma on my behalf.</p> <p style="text-align: right;">Applicant's signature: _____</p> <p><b>[The agent shall bring his/her own identification documents and those of the applicant when applying.]</b></p>		
Thesis Advisor (Graduate Students Only)		Administrative Advisor (Graduate Students Only)	Career Planning and Placement section
			Fill in the graduation questionnaire
Property Management Section	Library	International Student Section (Except for local students)	Registration Section
	Graduate students must upload their thesis files and hand in authorized agreement		Graduate students please confirm with the department office that- documents of passing degree examination and softcover theses have handed in to Registration Section two days ago.

Notice :

1. Go to the Registration Section to collect your diploma, student ID card needed for verification. If student card lost, please take other valid certificate to complete procedure graduation.
2. Graduate Students please confirm the following things two days ago before the Graduation Procedure:
  - (1) Upload the theses file to TMU's Library" Electronic Theses & Dissertation Service" and hand in original authorized agreement signed by students.
  - (2) Please confirm with the department office that documents of passing degree examination and softcover theses have handed in to Registration Section.
3. Graduation Procedure
  - (1) Graduate Student: Advisor→ Instructor→ Career Planning and Placement section→ Property Management Section→ Library→ International Student Section→ Registration Section
  - (2) Undergraduate: Career Planning and Placement section→ Property Management Section→ Library→ International Student Section→ Registration Section

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